



# Grants in Aid

## Advisory Commission

CITY AND COUNTY OF HONOLULU

925 Dillingham Boulevard, Suite 200\* Honolulu, Hawaii 96817

Avelino J. Halagao, Jr., Chair  
Vincent L. Baldemor, Vice Chair  
Helen H. Hamada, Commissioner  
Grant Kagimoto, Commissioner  
Kenneth T. Uemura, Commissioner  
Kimberly W. Yoshimoto, Commissioner

### MINUTES

#### MEETING

MONDAY, FEBRUARY 11, 2019

1:30 P.M.

MISSION MEMORIAL HEARINGS ROOM

#### 1. CALL TO ORDER

The meeting of the Grants in Aid (GIA) Advisory Commission (Commission) was called to order by Chair Avelino J. Halagao at 1:30 p.m.

#### 2. ATTENDANCE

Commissioners present: Avelino J. Halagao, Grant Kagimoto, Kenneth T. Uemura and Kimberly W. Yoshimoto.

Excused: Vince L. Baldemor

Absent: Helen H. Hamada

Staff Resources Personnel present:

Shane Akagi, Office of Grants Management (OGM), Department of Community Services (DCS)

Lauren Jagla, DCS/OGM

Debra Lee, Secretary, DCS/OGM

Crysttal Steiner, DCS/OGM

Lynn Wakatsuki, Deputy Corporation Counsel, assigned to the Commission

#### 3. Welcome New Commissioner

Chair Halagao introduced new member Kimberly W. Yoshimoto and welcomed her to the Commission.

4. APPROVAL OF MINUTES – January 11, 2019

A motion was made by Commissioner Uemura to approve the January 11, 2019 minutes. Commissioner Kagimoto seconded the motion and hearing no objections from the Commission members, the minutes were approved unanimously.

5. PRESENTATION FROM THE DEPARTMENT OF COMMUNITY SERVICES FOR FISCAL YEAR (FY) 2020

a. Presentation of score variances (none) and presentation of scores (if no variances)

- 1) Mr. Akagi stated there were no variances for Tier I or Tier II scores and distributed the scoresheet for the FY20 proposal scores. However, a listing by City Council requirements would not be available until the next Commission meeting. Mr. Akagi then reported that the budget amount for grants in FY2020 is \$9,188,000.
- 2) Mr. Akagi then stated that, in FY2019, the Commission agreed to a total amount of \$200,000 for Tier I grants and he asked if the Commission would like to maintain the same amount for FY2020. Mr. Akagi also reported that a total of eight (8) Tier I proposals were submitted for FY20. Commissioner Kagimoto shared that, in the past with Mayor's Office of Culture and the Arts (MOCA) grants, the application process was much easier and many organizations may have chosen not apply due to the GIA proposal requirements. Mr. Akagi said that since the Tier I grants are still new, that DCS is looking at ways to improve the application process and increase the amount of applicants for Tier I grants. The Commission then discussed future criteria of recommendations for funding Tier I grants.

b. Agency/Public Testimonies of All Agenda Items – There was no testimony.

6. FOR DISCUSSION: FY 2020 Grants in Aid Proposals – Score Variances

There were no variances.

7. FOR DISCUSSION: FY 2020 Grants in Aid Proposals (Adoption of Scores (if no variances)

Commissioner Kagimoto moved to adopt the scores of the Tier I proposals and award to all eight (8) applicants for a total Tier I award amount of \$76,600. Commissioner Uemura seconded this Motion. The motion passed unanimously.

8. FOR DISCUSSION: FY 2020 Grants in Aid Proposals – General

The Commission discussed the need to develop baseline criteria for the FY2021 cycle for funding recommendations for Tier I grants.

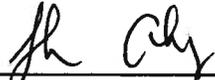
9. NEXT MEETING

February 15, 2019 meeting is cancelled and the next meeting will be on February 19, 2019 at 1:30 p.m. in the Mission Memorial Hearings Room.

10. ADJOURNMENT

There being no further business, Chair Avelino J. Halagao, Jr. asked for a motion to adjourn the meeting. Commissioner Kagimoto moved and Commissioner Uemura seconded the motion. Chair Halagao, Jr. adjourned the meeting at 2:01 p.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Shane Akagi, OGM Administrator

APPROVED:

  
\_\_\_\_\_  
Chair Avelino J. Halagao, Jr.  
2.19.19  
\_\_\_\_\_  
Date

The minutes of the Commission Meeting on  
February 11, 2019 were approved at the  
February 19, 2019 Commission Meeting

	<u>Aye</u>	<u>No</u>	<u>Comment</u>
Vincent L. Baldemor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Avelino J. Halagao, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Helen H. Hamada	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Grant Kagimoto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kenneth T. Uemura	<input type="checkbox"/>	<input type="checkbox"/>	Excused
Kimberly W. Yoshimoto	<input type="checkbox"/>	<input type="checkbox"/>	Absent