



Grants in Aid Advisory Commission

CITY AND COUNTY OF HONOLULU

715 South King Street, Suite 311 • Honolulu, Hawaii 96813

Avelino J. Halagao, Jr., Chair
Vincent L. Baldemor, Vice Chair
Helen H. Hamada, Commissioner
Grant Kagimoto, Commissioner
Kenneth T. Uemura, Commissioner

MINUTES

MEETING

TUESDAY, FEBRUARY 13, 2018

1:30 P.M.

MISSION MEMORIAL HEARINGS ROOM
HONOLULU, HAWAII 96813

1. CALL TO ORDER

The meeting of the Grants in Aid (GIA) Advisory Commission (Commission) was called to order by Chair Avelino J. Halagao, Jr. at 1:30 p.m.

2. ATTENDANCE

Commissioners present: Vincent L. Baldemor, Avelino J. Halagao, Jr., Helen H. Hamada, and Grant Kagimoto.

Excused: Kenneth T. Uemura

Staff Resources Personnel present:

Shane Akagi, Office of Grants Management (OGM), Department of Community Services (DCS)

Tammy Chase-Brunelle, OGM, DCS

Debra Lee, Secretary, OGM, DCS

Lynn Wakatsuki, Deputy Corporation Counsel, assigned to the Commission

3. APPROVAL OF MINUTES– January 29, 2018

A Motion was made by Vice Chair Baldemor to accept the January 29, 2018 Minutes as amended. Commissioner Kagimoto seconded the motion and hearing no objections from the Commissioners present, the minutes was approved unanimously.

4. TESTIMONY/COMMENTS FROM DEPARTMENT/AGENCIES AND THE PUBLIC

a. Presentation from the Department of Community Services

1) Mr. Shane Akagi of DCS reported that Department of Budget and Fiscal Services (BFS) has estimated that the amount available for Grants in Aid for Fiscal Year (FY) 2019 is about \$7.6 million dollars.

2) Mr. Akagi explained that variances are defined as when a score for an evaluation criteria is greater than 40% of the maximum points available for the criteria. For example, if the maximum points for a criteria is 10 points, a variance will occur if there is a score is 4 points greater than the average score. Mr. Akagi reported that, for the first time since the formation of the Commission, there were no variances in the scores submitted by Commissioners this year.

3) Mr. Akagi submitted a preliminary scoresheet to the Commission, but noted that further analysis will be done to comply with Resolution 17-201, specifically “ensuring each Council District is awarded no less \$250,000 annually to organizations that provide services specific and exclusive to the district”. A report will be ready for Commission approval at the next Commission meeting. He also reported that there were five (5) Tier I applications in which each requested \$10,000. As the total amount requested is less than \$200,000 which was originally proposed for Tier I grant funding, all five will be recommended for funded.

b. Agency/Public Testimonies of All Agenda Items – No testimony presented

5. FOR DISCUSSION: FY2019 Grants in Aid Proposals – Score Variances – There was no discussion.

6. FOR DISCUSSION: FY2019 Grants in Aid Proposals – There was no discussion.

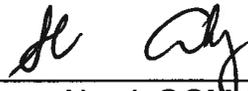
7. NEXT MEETING

As no score variances exist this year, Chair Halagao informed the Commission that the Friday, February 16, 2018 meeting was not needed and is cancelled. To give DCS sufficient time to put the report together, the next meeting is scheduled for Tuesday, February 20, 2018 at 1:30 p.m. in the Mission Memorial Hearings Room.

8. ADJOURNMENT

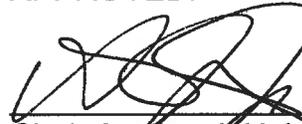
Vice Chair Baldemor moved to adjourn the meeting and Commissioner Hamada seconded the motion. There being no further business, the meeting was adjourned at 1:46 p.m.

Respectfully Submitted,



Shane Akagi, OGM Administrator

APPROVED:



Chair Avelino J. Halagao, Jr.

FEB 20 2018

Date

The minutes of the Commission Meeting on
February 13, 2018 were approved at the
February 20, 2018 Commission Meeting

	<u>Aye</u>	<u>No</u>	<u>Comment</u>
Vincent L. Baldemor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Avelino J. Halagao, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Helen H. Hamada	<input type="checkbox"/>	<input type="checkbox"/>	
Grant Kagimoto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kenneth T. Uemura	<input checked="" type="checkbox"/>	<input type="checkbox"/>	