



**CITY AND COUNTY OF HONOLULU**  
**SOLICITATION NO. RFP-CCL-CN20-01**  
**COUNCIL TELECASTING AND VIDEO SERVICES**  
**HONOLULU CITY COUNCIL**

**ADDENDUM NO. 1**

Honolulu, Hawaii  
March 9, 2020

**TO ALL PROSPECTIVE OFFERORS:**

The following changes are hereby made and incorporated as part of Solicitation No. RFP-CCL-CN-20-01:

**1. NOTICE TO OFFERORS – SPECIAL INSTRUCTIONS TO OFFERORS**

Bullet number 2 reads: "The City's official responses to offerors' questions will be made on or before **Friday, April 17, 2020.**"

Bullet number 2 **shall be revised** to: "The City's official responses to offerors' questions will be made on or before **Friday, March 20, 2020.**"

**2. Pre-Proposal Conference/Site Visit Documents Attached (Attachment A):**

- A. Redacted sign-in sheet.
- B. Pre-Proposal Conference Outline

**3. The following are responses to the inquiries received:**

**Question No. 1**

Pre-Proposal Conference, March 5 2020. How do we schedule the conference?

**Response No. 1**

**The Pre-Proposal Conference was scheduled for Thursday, March 5, 2020. It was held at Honolulu Hale, meeting at room 202 at 10:00 am HST. See attachments.**

**Question No. 2**

Is there budget constraint or dollar amount for the contracted services on per year basis?

**Response No. 2**

**The only constraint is the availability of funds per fiscal year as approved by the City Council.**

Question No. 3

Is the same contractor still providing services to the Council, as the last 20+ years or so?

**Response No. 3**

**The current contractor has been providing telecasting services to the City Council for 15 years.**

Question No. 4

Is this same contractor providing the hosting services of the archived videos (honolulu-citycouncil.tv), and how long has it been? Years ago, it was hosted on City servers.

**Response No. 4**

**Hosting services are currently included in the services provided by the current contractor.**

Question No. 5

What was the award amount for the previous contract? I can't seem to find it online.

**Response No. 5**

**\$212,934.00 from January 8, 2016 through June 30, 2016;**

**\$278,615.00 from July 1, 2016 through June 30, 2017;**

**\$221,487.00 from July 1, 2017 through June 30, 2018;**

**Total \$713,036.00, subject to the availability of funds in Fiscal Year 2016-2017 and Fiscal Year 2017-2018.**

  
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IKAIKA ANDERSON  
Council Chair & Legislative CPO