



# HONOLULU LEGISLATIVE BRANCH AGENCIES

## Notice and Request for Sole Source Procurement

TO: The Honorable Ikaika Anderson, Chair and Chief Procurement Officer

FROM: Office of the City Clerk/Elections Division

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Project Title and description of goods, service, or construction to be procured: Purchase of seven or eight (7-8) Vote Armor Model VA-5038 Outdoor Ballot Collection Boxes	
2. Vendor/Contractor/Service Provider Name: Laserfab USA	3. Amount of Request: Not to exceed \$60,000
4. Term of Contract: (Shall not exceed 12 months), if applicable From: Upon execution                      To: Upon receipt	5. Prior Sole Source Ref No. N/A
6. The good, service, or construction has the following unique features, characteristics, or capabilities: The Vote Armor Model VA-5038 boxes are specifically designed to serve as high capacity outdoor ballot collection containers. The design/construction includes extra thick steel bodies that have demonstrated ability to withstand vehicular and heavy damage. The design and construction features and openings (similar to a safe/vault) make the boxes nearly impossible to be pried open or accessed without the supplied keys. The boxes are also the only boxes of its kind that are equipped with slots for transporting with forklifts/pallet jacks.	
7. How the unique features, characteristics, or capabilities of the goods, service or construction are essential for the agency? The welded construction (no seams) and design of the openings are essential to prevent persons from prying open the enclosure and wedging voting materials into the box at times when it is officially closed. The transport slots are essential for the intended seasonal deployment during election years as the boxes will not be permanently installed. The thick steel construction and weight (1000 lbs) make the boxes resistant to theft (without the use of equipment) and are essential since the item will be used without a permanent concrete foundation and mounting hardware.	
9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the agency needs. Alternate sources included research/identification of companies that provide book drops, pharmaceutical/medication collection/disposal boxes, payment drop boxes. Some of these companies also market these items for election use as well. However, all of the products investigated required foundation and mounting hardware for secure use and were unsuitable for the intended seasonal/temporary deployment. The larger type products also did not include features that allowed for frequent transport as they were also designed for permanent installation. All of the other products investigated were also not designed to prohibit users from wedging thin materials into seams or closed openings when out of service.	

