



DEPARTMENT OF BUDGET AND FISCAL SERVICES  
NOTICE & REQUEST FOR SOLE SOURCE

PURCHASING DIV  
BUDGET & FISCAL SVCS  
CITY AND COUNTY OF HONOLULU

14 OCT -6 AM 10:09

- 1. TO: Chief Procurement Officer
- 2. FROM: ENV/WTD  
Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:  
 Round trip shipping to and from factory for Kahuku WWTP screw pump assemblies (quantity 2). Quote includes container, covering of units and crating of drives. City will load pump assemblies into container. At other end, the shipping costs includes loading and unloading. Lakeside Corporation (represented locally by Promark Corporation) will inspect the pump assemblies and either repair them at no cost or give us a quotation for repair.

4. Vendor Name: Promark Corporation Address: PO Box 700244 Kapolei, HI 96709	5. Price: \$34031.40
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6. Term of Contract: (mm/dd/yyyy) From: 10/31/2014 To: 06/30/2015	7. Prior Sole Source Ref No.
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8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: Lakeside Corporation constructed the original screw pump assemblies, and these assemblies are unique since they are cast out of 316 stainless steel (most screw pumps are constructed out of mild steel). Because we have a problem with the shearing-off of the pump assemblies, Lakeside Corporation has suggested that they want to inspect the damaged units and possibly repair them at no cost to the City. The only alternative would be to install a new type of system that would eliminate the use of the screw pumps, but the screw pumps have good qualities that are worth saving.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:  
 The Kahuku WWTP screw pumps provide good flow control for this small plant, and are normally trouble free except for this particular shearing-off situation. WTD does not not have to worry about pump clogging using screw pumps, whereas with conventional pumps, clogging is always a problem if the pumps/treatment plant are small (and Kahuku WWTP is one of our smallest treatment plants). Lakeside Corporation, being the producer and designer of these pumps, is best suited to identify and repair the problem with the pumps.

10. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

While there may be other metal shops that could provide this type of service, Lakeside Corporation has suggested that they will repair the pumps at no cost to the City.

11. Direct any inquiries to:

Department: ENV

Contact Name/Title: Leland Lee/Civil Engineer V

12 Phone Number:

(808)768-4481

Fax Number:

(808)848-6532

Expenditure may be processed with a purchase order:  Yes  No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

*I certify that to the best of my knowledge, that the information provided above is true, correct, that there is no conflict of interest related to this procurement, and that the goods, services, or construction are available through only one source.*

10/1/2014

Department Head

Date

Reserved for BFS Use Only

Date Notice Posted: \_\_\_\_\_

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to: Chief Procurement Officer  
Department of Budget and Fiscal Services  
530 South King Street, Room 115  
Honolulu, Hawaii 96813

Chief Procurement Officer's comments:

APPROVED  DISAPPROVED  NO ACTION REQUIRED

Chief Procurement Officer

Date