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DEPARTMENT OF BUDGET AND FISCAL SERVICES
NOTICE & REQUEST FOR SOLE SOURCE

PURCHASING DIV
BUDGET & FISCAL SVCS
C&S
HONOLULU

16 AUG -8 10:45

TO: Chief Procurement Officer
FROM: Central Receiving Division/Honolulu Police Department
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Description of goods, services, or construction to be procured: Medically required prescription medication for arrested and detained persons who are held in the Central Receiving Division's holding facility overnight or longer for scheduled court determination.	
2. Vendor/Contractor/Service Provider Name: CVS Pharmacy, Inc. (CVS/Longs Moiliili) 1030 S. King St	3. Amount of Request: \$ 150,000.00 <i>Estimated</i>
4. Term of Contract: (Shall not exceed 12 months), if applicable From: 7/1/16 To: 6/30/17	5. Prior Sole Source Ref No.
6. The good, service, or construction has the following unique features, characteristics, or capabilities: Pharmacy services that meet HPD specifications and requirements: 24 hours/day, 7 days/week pharmacy services with drive-through port, licensed pharmacists, ability to dispense Schedule 2 to 5 controlled substances, tax compliant status, central Honolulu location, and granting of a credit line to a governmental agency for monthly billing/payment option. The monthly billing/payment feature is essential due to the numerous monthly prescription transactions and pCard holder policy restriction.	
7. How the unique features, characteristics, or capabilities of the goods, service or construction are essential for the agency? The Honolulu Police Department is required to furnish adequate medical services for arrested persons detained and held in custody.	
8. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services, or construction. A viable competitor, Walgreens, has refused to and will not submit a current Certificate of Compliance as required by HRS Section 103D-310(c). Also, Walgreens will not extend a line of credit for monthly billing and payment. Other pharmacies solicited do not have 24 hours/day, 7 days/week prescription dispensing operations.	

REQUEST FOR SOLE SOURCE (Cont.)

Submit in Duplicate

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the agency needs.

Walgreens, who has 24 hours/day, 7 days/week prescription dispensing operations, refused to and will not submit a current Certificate of Compliance as required by HRS Section 103D-310(c). Also, Walgreens will not extend a line of credit for monthly billing and payment. Other pharmacies solicited do not have 24 hours/day, 7 days/week prescription dispensing operations.

10. Person that will be responsible for managing this procurement:

Department/Division: Central Receiving/Honolulu Police Dept.

Contact Name/Title: Barry Tong

Phone Number:

(808) 723-3281

E-mail Address:

btong@honolulu.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

I certify that to the best of my knowledge, that the information provided above is true, correct, that there is no conflict of interest related to this procurement, and that the goods, services, or construction are available through only one source.

5-31-16

Department Head

Date

Date Notice Posted: _____

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
Department of Budget and Fiscal Services
530 South King Street, Room 115
Honolulu, Hawaii 96813
bfs purchasing@honolulu.gov

Chief Procurement Officer's comments:

APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer

Date