



**DEPARTMENT OF BUDGET AND FISCAL SERVICES
NOTICE & REQUEST FOR SOLE SOURCE**

1. TO: Chief Procurement Officer

2. FROM: BFS - Purchasing

Department/Division/Agency

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:
Parts for Generator Distribution Units, connecting cables

Generator distribution units was procured in 2014, Contract No.: PO-HPD-1400717 from Viking Power Generators LLC. The generator distribution units are add-on for splitting power from the generator for emergency response. RFQ-HPD-1400387 was solicited for parts for the power distribution units that will supplant the existing generator.

<p>4. Vendor Name: WESCO Distribution Inc Address: 1030 Mapunapuna Street Honolulu, Hawaii 96819</p>	<p>5. Price: \$34383.20 Federal Funds</p>
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<p>6. Term of Contract: From: June 10, 2014 To: August 31, 2014 (mm/dd/yyyy)</p>	<p>7. Prior Sole Source Ref No. _____</p>
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8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: The power distribution units parts (connecting cables and connectors) are designed to fit the existing generator without modifications or alterations, and are OEM (factory made) additions. The cables are designed to transfer power from the distribution, generator, and building, without losing power and expanding attachments being used with the generator.

Factory made (OEM) is being requested due to the reliability and durability of the cables and their lifespan. OEM also offers warranty, non-factory or OEM does not offer any type of warranty.

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

Essential features are the cables and connectors for the power distribution units offered are compatible with the existing power distribution units and generator with no modifications and alterations. The cables and connectors for distribution units are essential for connecting the generator, distribution units, and building for distributing power so multiple sources can access the generator at the same time.

The generator is used for emergency response and is transported to sites where power is required and there is no source of power. With the cables and connectors for power distribution units, multiple agencies can access the generator without sacrificing the main powered unit.

10. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because:

Solicitation No. RFQ-HPD-1400387 was issued May 8, 2014 and was advertised until May 19, 2014 on the City's Vendor Self Service (VSS) website. After 11 days of advertising, only 1 proposal from WESCO Distribution Inc was received. Because of federal funding, rules require City to follow sole source procedures.

VSS notification emails were sent to 79 companies to notify them of this solicitation: Personal emails sent by the buyer and included WESCO Distribution, Graybar Electric, Pioneer Electric, and Alpha Supply, all companies can offer the cables and connectors.

11. **Direct any inquiries to:**

Department: Budget & Fiscal Services

Contact Name/Title: Lance Sugimura, Procure./Specs Specialist

12 Phone Number:

(808)768-3792

Fax Number:

(808)768-1107

Expenditure may be processed with a purchase order: Yes No If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements.

I certify that to the best of my knowledge, that the information provided above is true, correct, that there is no conflict of interest related to this procurement, and that the goods, services, or construction are available through only one source.

Department Head

Date

Reserved for BFS Use Only

Date Notice Posted: _____

Submit written objections to this intent to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
Department of Budget and Fiscal Services
530 South King Street, Room 115
Honolulu, Hawaii 96813

Chief Procurement Officer's comments:

APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer

Date