



**DEPARTMENT OF BUDGET AND FISCAL SERVICES
NOTICE & REQUEST FOR SOLE SOURCE**

TO: Chief Procurement Officer
FROM: Parks and Recreation / PMRS / RSS
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Description of goods, services, or construction to be procured:
Admission fees to Wet'n'Wild (formerly Hawaiian Waters Adventure Park) for participants in our City & County of Honolulu, Department of Parks and Recreation programs.

2. Vendor/Contractor/Service Provider Name:
Wet'n'Wild Hawaii

3. Amount of Request:
\$ 49,000.00

4. Term of Contract: (Shall not exceed 12 months), if applicable
From: 05/01/2015 To: 04/30/2016

5. Prior Sole Source Ref No.
768

6. The good, service, or construction has the following unique features, characteristics, or capabilities:

Wet'n'Wild is Hawaii's only water park with over 25 slides and attractions for all ages. This venue offers a unique experience for our participants.

7. How the unique features, characteristics, or capabilities of the goods, service or construction are essential for the agency?

Although excursions are not an essential function of the work, program enhancement is a vital part of our programs. The opportunity for our participants to gain experiences and create memories with peers is priceless. Our programs offer the means for some of our participants to see and experience locations that are otherwise not accessible to them or their families for various reasons.

8. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services, or construction.

We surveyed similar types of destinations, including the Aulani Hotel and the Kroc Center. Both locations were restrictive to either membership or guest registration. The fees were more costly and the locations would not be able to accommodate the numbers in attendance.

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the agency needs.

<p>10. Person that will be responsible for managing this procurement: Department/Division: Parks and Recreation / PMRS Contact Name/Title: Duane Fujiwara / Recreation Specialist</p>	<p>Phone Number: 768-3020 E-mail Address: dfujiwara@honolulu.gov</p>
<p>Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data if required.</p>	

I certify that to the best of my knowledge, that the information provided above is true, correct, that there is no conflict of interest related to this procurement, and that the goods, services, or construction are available through only one source.


 Department Head

Dec. 26, 2014
 Date

Reserved for BFS Use Only

Date Notice Posted: _____

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 Department of Budget and Fiscal Services
 530 South King Street, Room 115
 Honolulu, Hawaii 96813
bfspurchasing@honolulu.gov

Chief Procurement Officer's comments:

APPROVED DISAPPROVED NO ACTION REQUIRED

 Chief Procurement Officer

 Date

**City & County of Honolulu – Department of Parks and Recreation
Summer Attraction Vendor Information Sheet
SUMMER PROGRAMS 2015**

Name of Vendor: WetnWild Hawaii

Contact Name: Meliza Spellman

Contact Info: Phone: 5517728 Fax: 674-9444 Email: mspellman@wetnwildhawaii.com

Location/Address: 400 Farrington Hwy-Kapolei HI 96707

Operational Hours: (Please include times DPR programs may enter facility prior to public opening or use facility exclusively).

Monday: 9:30am Thursday: 9:30am Sunday: 10:30am
Tuesday: 9:30am Friday: 9:30am
Wednesday: 9:30am Saturday: 10:30am

Does vendor come and do on-site visits? Yes (Yes or No)

Adult-to-participant ratio requirements:

For children (K – 6): 1 to 10
For Teens: 1 to 10

Cost: For Summer Fun Participants (Kind - 6th grade): \$15.00
For Teen Program Participants (7th-12th grade): \$15.00
For Junior Leaders with summer program: \$15.00
For Adult Chaperones: \$15.00

Are you able to waive fees for our Junior Leaders (teen volunteers)? No (Yes or No)
For Recreation Director and Staff: We require fees for all adult staff be waived.

Form of Payment: Vendor must be able to accept Pcard for payment.

Facility: Maximum Capacity: 5,000
Areas available for use: Lunch area: TBD Game room: n/a
Field: n/a Other: _____

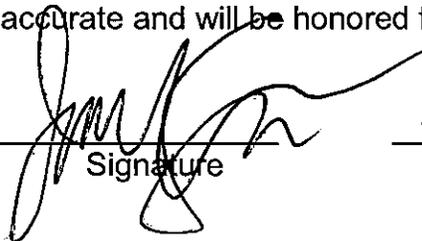
Accommodations: Minimum Group Size: 20
Maximum Group Size: 5,000

Additional Information that would be helpful, including change/cancellation process:

Park Directors are free. We offer 1 free admission for every 10 paid children/teens. Free admission can be use towards the staff/teens depending on your final count. Price listed is only valid during the summer season from June – August. Off summer season and weekend rate will be \$15.99 plus tax for kids under 12 and \$19.99 plus tax for High School aged groups. Free chaperones are not valid during the weekend during the off summer season.

The information I have provided above is accurate and will be honored for the Parks and Recreation Summer Programs for 2015.

Meliza P Spellman
Print Name


Signature

12/29/2014
Date