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PURCHASING DIV
BUDGET & FISCAL SERVICES
COUNTY OF HONOLULU



DEPARTMENT OF BUDGET AND FISCAL SERVICES
NOTICE & REQUEST FOR SOLE SOURCE

TO: Chief Procurement Officer
FROM: ENV/WTD/TSB
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Description of goods, services, or construction to be procured: Vendor to provide Flygt pump parts and accessories for the Department of Environmental Services Wastewater Treatment Plant and Pump Stations. Intent is to purchase replacement Flygt parts and accessories for installed Flygt pumps.	
2. Vendor/Contractor/Service Provider Name: Hawaii Engineering Services	3. Amount of Request: \$ Annual Master Agreement
4. Term of Contract: (Shall not exceed 12 months), if applicable From: Upon Execution of the Contract Month Period	5. Prior Sole Source Ref No. To: 12
6. The good, service, or construction has the following unique features, characteristics, or capabilities: Hawaii Engineering Services is the only authorized distributor and repair center for Flygt pumps, parts and accessories for the Industrial and Municipal markets in the State of Hawaii. See attached letter. This is for replacement parts for Flygt pumps already installed in City wastewater facilities.	
7. How the unique features, characteristics, or capabilities of the goods, service or construction are essential for the agency? Without this original equipment manufactured Flygt pump parts and accessories, we would not be able to repair installed Flygt pumps. If the Flygt pump fail, it may pose a "Health and Safety Issue" to the Public.	
8. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services, or construction. Only this one vendor as contacted because they are the only factory representative here in Hawaii.	

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the agency needs.
 Contacted Xylem Water Solutions USA, Inc./ Flygt Product and Hawaii Engineering Systems is the ONLY distributor in Hawaii for sales, parts and services. Therefore, no other vendor was contacted.

<p>10. Person that will be responsible for managing this procurement: Department/Division: ENV/WTD Contact Name/Title: :Leland Lee</p>	<p>Phone Number: 768-4481 E-mail Address: Llee2@honolulu.gov</p>
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Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

I certify that to the best of my knowledge, that the information provided above is true, correct, that there is no conflict of interest related to this procurement, and that the goods, services, or construction are available through only one source.

[Handwritten Signature]

11/12/2014

Department Head

Date

Reserved for BFS Use Only

Date Notice Posted: 11/19/14

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 Department of Budget and Fiscal Services
 530 South King Street, Room 115
 Honolulu, Hawaii 96813
bfspurchasing@honolulu.gov

Chief Procurement Officer's comments:

APPROVED DISAPPROVED NO ACTION REQUIRED

Chief Procurement Officer

Date