

CITY AND COUNTY OF HONOLULU

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

FY 2014

The City and County of Honolulu anticipates the need for professional services for the Fiscal Year 2013-2014 (FY14). Pursuant to Section 103D-304 of the Hawaii Revised Statutes. Persons engaged in providing services in the following categories are invited to submit a current Statement of Qualifications.

GENERAL INFORMATION

The agencies may decide to combine more than one project or phase, if appropriate. For specific projects involving various professional disciplines, consultants must provide all the services required. Qualifications submitted for only parts of the project will be considered non-responsive to this notice.

Each agency will be preparing "list of qualified" consultants for each category of professional service to be utilized throughout the fiscal year. Additional notices for professional services may be given if (1) the response to the initial notice is inadequate; (2) the response to the initial notice does not result in adequate representation of available sources; or (3) previously unanticipated needs for professional services arise. Additional notices are posted on the Division of Purchasing website. The website address is www.honolulu.gov/pur.

SUBMITTAL MATERIALS REQUIREMENT

All materials submitted which have not been clearly designated as proprietary, shall become the property of the City and subject to public inspection and may be returned only at the City's discretion.

Unless otherwise stated, firms wishing to submit qualifications shall submit three (3) bound copies of the SUBMITTAL MATERIALS listed below.

1. Letter of interest, including identification of the category or categories of professional services that the provider is qualified for and propose to offer to the City;
2. The name of the firm or person, the principle place of business, and location of all of its offices;
3. The age of the firm and its average number of employees over the past five years;
4. The education, training, and qualifications of key members of the firm;
5. The names and phone numbers of up to five clients who may be contacted, including at least two for whom services were rendered during the preceding year;
6. Any conflict of interest in performing services for the City and County of Honolulu;
7. A listing of all projects under contract with the City and County of Honolulu shall also be submitted to address the capability to perform the work within specified time limitations;
8. Past record of performance on contracts with respect to cost control, quality of work, and ability to meet schedules;
9. Type and description of services the firm is interested in providing; and
10. Any promotional materials or descriptive literature which the firm desires to submit.

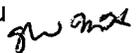
SELECTION CRITERIA

1. Experience and professional qualifications relevant to the project type;
2. Past performance on projects of similar scope for public agencies or private industry including corrective actions and other responses to notices of deficiencies;
3. Capacity to accomplish the work in the required time;
4. Any additional criteria determined in writing by the selection committee to be relevant to the purchasing agency's needs or necessary and appropriate to ensure full, open, and fair competition for professional services contracts.

DEADLINE. Unless otherwise stated, submit three (3) copies of the SUBMITTAL MATERIALS packet **no later than 4:30 p.m., on July 31, 2013,** to the appropriate agency directors. **FACSIMILES SHALL NOT BE CONSIDERED.**

Late submittals that meet all applicable criteria will be accepted, but will only be available for consultant selections conducted after the submittals have been reviewed and the service category qualification(s) determined.

ACCESS OUR INTERNET. This information is available from the City's web site. The address is www.honolulu.gov/pur/.


for Nelson Koyanagi
Director of Budget and Fiscal Services
City and County of Honolulu 

Published on the web: June 28, 2013

FOR THE DEPARTMENT OF INFORMATION TECHNOLOGY (DIT)
SERVICES WHICH MAY INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING:

GS-1550 Computer Science

1. Oracle, Microsoft SQL, IBM DB2 Database Design, Upgrade Planning and Implementation, Database Management, Integration and Application Development.
2. Internet and E-Commerce – Application design, and development.
3. Web Content Management
4. Electronic Document Management System
5. Programming – Mainframe Including COBOL, IMS, CICS, TANSFORM, SAS and others programming services (Please specify area of expertise)
6. Web Applications – Design and Development
7. GIS-Geographic Information Systems
8. Workflow Management
9. Asset Management-Integration, Implementation, and Consultant Services
10. Network Support – WAN/LAN/Wireless
11. Infrastructure Support Including Infrastructure design and support services, MS server Upgrade and Migration support services, Infrastructure Planning and management
12. Wireless Communications
13. 800MHz Radio Support and Maintenance
14. Telecommunications: Network Engineering and Support
15. MS Exchange/Windows 2000/2003 server and desktop operating systems upgrade planning and implementation
16. Open Source software engineering and support -Includes: Linux, J2EE, and related software
17. Help Desk - Includes Call Center
18. Information Security and Data Protection - Includes Cyber Security Management, Security Administration Services, Intrusion Protection and Audit tracking services, Internet security management
19. Disaster Recovery Management Services
20. z/OS Consultant Services

21. pSeries Consultant Services
22. AIX/UNIX Consultant Services
23. VOIP Solutions
24. Access Control, Monitoring and Security Systems
25. Lease Administration
26. Telecommunications business development, planning and management
27. Radio Coverage Analysis
28. Microwave Path Analysis and Back Haul methods including Digital Cross-connect Systems (DCS), multiplexers (including channel banks), SONET and Loop Protection Switches.
29. IBM WebSphere Technology
30. Website design and development consulting services
31. SOA/WS design and development consulting services
32. IT Portfolio and Project Management
33. Engineering Planning and Design – Architectural/Engineering design, project management or construction management teams for hardened communication facilities.
34. Storage Area Networking – Storage, Switch Configuration, and Fabric Network Design
35. IBM Rational Technology
36. Enterprise Architecture
37. Professional IT Services not listed above (Please specify area of expertise)

Note that services for projects that involve certain types of federal funds maybe required to be advertised on a project specific basis. Consequently, in the event that this need should arise, a separate notice for services will be published which must be responded to separately, and in the manner specified in the advertisement.

Inquiries regarding these projects should be directed to Mark D. Wong at (808) 768-7601 or Stewart Hamasu at (808) 768-7624.

Submittals should be delivered to Mr. Mark D. Wong, Director, Department of Information Technology, City and County of Honolulu, 650 South King Street, 5th Floor, Honolulu, Hawaii, 96813 in the manner as specified under SUBMITTAL MATERIAL REQUIREMENT.

Electronic Submittals should be e-mailed to (webcsr@honolulu.gov). Additional information may be requested at our discretion. Receipt of the submittal(s) will be confirmed by an e-mail reply back to the sender.

**FOR THE DEPARTMENT OF EMERGENCY MANAGEMENT (DEM)
SERVICES WHICH MAY INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING:**

1. GS - 0020 Community Planning Series
2. GS - 1701 General Education and Training Series
3. GS - 1720 Education Program Series
4. GS - 1725 Public Health Educator Series
5. GS - 1730 Education Research Series

Inquiries regarding the aforementioned should be directed to Mr. Melvin Kaku at (808) 723-8960.

Submittals should be delivered to Mr. Melvin Kaku, Director, Department of Emergency Management, City and County of Honolulu, 650 S. King Street, Basement, Honolulu, Hawaii, 96813, in the manner specified under SUBMITTAL MATERIALS REQUIREMENT.

**FOR THE HONOLULU FIRE DEPARTMENT (HFD)
SERVICES WHICH MAY INCLUDE, BUT NTO BE LIMIETD TO, THE FOLLOWING:**

- GS-0401 General Biological Services
- GS-0403 Microbiology
- GS-0405 Pharmacology
- GS-0413 Physiology
- GS-0415 Toxicology
- GS-0601 General Health Science
- GS-0630 Dietician and Nutritionist
- GS-0631 Occupational Therapist
- GS-0633 Physical Therapist
- GS-0644 Medical Technologist
- GS-0690 Industrial Hygiene
- GS-0696 Consumer Safety
- GS-0801 General Engineering
- GS-0803 Safety Engineering
- GS-0804 Fire Prevention Engineering
- GS-0806 Materials Engineering
- GS-0808 Architecture
- GS-0810 Civil Engineering
- GS-0819 Environmental Engineering
- GS-0830 Mechanical Engineering
- GS-0850 Electrical Engineering
- GS-1373 Land Surveying
- GS-1550 Computer Science
- GS-1701 General Education and Training

Should you have any questions, please contact Battalion Chief Geoffrey Chang of our Administrative Services Bureau at 723-7118.

Submittals should be delivered to Geoffrey Chang, Battalion Chief, Administrative Services Bureau, Honolulu Fire Department, City and County of Honolulu, 636 South Street, Honolulu, Hawaii, 96813, in the manner as specified under SUBMITTAL MATERIAL REQUIREMENT.

FOR THE HONOLULU POLICE DEPARTMENT (HPD)
SERVICES WHICH MAY INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING:

1. GS-0855 Electronics Engineering
 - Maintenance of the existing, recently purchased analytical instruments and information management systems utilized in the laboratory
2. GS-0601 General Health Science
 - Advanced Practice Registered Nurses (APRN-RX) with Prescriptive Authority to take consultative calls from the Central Receiving Division's staff as needed to prescribe and/or approve dispensing of medication provided to detainees.
 - Advanced Practice Registered Nurses (APRN) for mental health screening, short-term medical care, and on-site consultation for detainees and/or other persons.
 - On-Call responses (24/7) to assess exposure to communicable diseases by department personnel and follow-up counseling and support
3. GS-0401 General Biological Science
 - Reaccreditation of the DNA laboratory and accreditation of other units by Forensic Quality Sciences, Inc., or the American Society of Crime Laboratory Directors Laboratory Accrediting Board.
 - Private DNA laboratories in conducting DNA analysis not currently done in the laboratory
4. GS-0487 Animal Science
 - Veterinary services for police canines
5. GS-0180 Psychology
 - On-site psychological services for fitness-for-duty evaluations and testimony.
 - On-site pre-employment suitability screening and psychological evaluations
 - Psychological test materials, administrations, and expert testimony
 - On-site psychological consultation and training.
6. GS-1701 General Education Training
 - Recertification of canine handlers
 - Recertification of bomb technicians
 - Recertification of polygraph examiners
7. GS-0644 Medical Technologist
 - Professional medical services for the Hepatitis B vaccination program
 - Laboratory testing of department personnel for possible positive results for communicable disease exposure, HIV 1 and 2 antibodies, Hepatitis B surface, and Hepatitis C antibodies.
 - Confirmation screening of previously screened urine samples and confirmation using gas chromatography mass spectrometry (GC/MS) techniques

Inquiries regarding these projects should be directed to Captain Craig Uehira, Finance Division at (808) 723-3219.

Submittals should be delivered to the Chief of Police, Honolulu Police Department, City and County of Honolulu, 801 South Beretania Street, Honolulu, Hawaii, 96813, in the manner specified under SUBMITTAL MATERIALS REQUIREMENT

**FOR THE DEPARTMENT OF TRANSPORTATION SERVICES (DTS)
SERVICES WHICH MAY INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING:**

GS-810 Civil Engineering

Civil - Transportation Studies (traffic studies, community plans, feasibility studies and analysis, etc.). Transportation Planning including Environmental Studies, Multimodal Studies, Parking Studies, Multimodal Studies, Parking Studies, Traffic Impact Studies, Congestion Mitigation Studies, Traffic Circulation Studies, Short-range Transportation Planning, Transportation Forecasting, Livable and Sustainable Transportation Studies and Master plans for transit operations and maintenance facilities. Site assessment and selection, feasibility studies and analyses, land use and urban design plans, environmental documents, land use permit processing, regulations studies to support development of public transit facilities.

Transportation studies such as:

- a. King Street/McCully Street Bike Project
- b. TIVL – Kalaheo Avenue and Kailua Road

Civil – Transportation Design (intersection improvements, bikeways and bike paths, traffic control measures, etc.).

Design projects including but not limited to:

- a. Traffic Improvements at Various Locations
- b. Traffic Engineering Devices at Various Locations
- c. Hamakua Drive Bicycle Improvements
- d. Pedestrian Safety Improvements
- e. Pearl Harbor Bike Path Improvements
- f. UH/Waikiki Area Bicycle Improvements
- g. TIVL – Kalaheo Avenue and Kailua Road
- h. TIVL – Waikiki Area
- i. TIVL – Village Park/Kupuna Loop

Civil – Transit Planning and Design – Master plans for transit operations and maintenance facilities in conformance with the American with Disabilities Act (ADA) improvements, Leadership in Energy and Environmental Design (LEED) certified structures, bus stop site improvements, curb ramp, general (site improvements, parking, fuel stations, vehicle washing facilities, etc.) and sidewalk improvements. Public transit service planning, bus route structuring, Socio-economic analyses and community outreach to support public transit program and policy development.

Projects to include but not limited to:

- a. Bus Stop ADA Access Improvements
- b. Bus Stop Pad Improvements
- c. Bus Stop Site Improvements
- d. Pedestrian – Transit Connections

Civil – Construction Management (sidewalks, parking lots, curb ramps, site improvements, drainage improvements, storm water quality improvements, sewer lines, flood control, bikeways, bus bays/pads, roadways, curb ramps, traffic improvements, retaining walls, highway structure

improvements, road improvements, road assessment and rehabilitation, guardrail improvements, etc.).

Provide construction management services for projects such as:

Provide construction management services for projects such as:

- a. TIVL - Palolo Area Traffic Engineering Improvements
- b. Diamond Head Area Bicycle Improvements
- c. Traffic Engineering Devices at Various Locations
- d. Pedestrian Safety Improvements
- e. Traffic Engineering Devices at Various Locations

GS-810 CIVIL ENGINEERING or GS-850 ELECTRICAL ENGINEERING

Civil or Electrical – Traffic Signal Design (plans, specifications and construction cost estimate). Consultant shall have experience in Traffic Signal design and be familiar with: Federal Highway Administration (FHWA) requirements, current MUTCD, ADAG requirements, Field electrical power, Grounding systems, Cable messengers, Joint pole requirements, Interconnect overhead and underground lines, Traffic Signal cabinets, Traffic Signal interconnect communication system, Electrical conduit installation, Curb ramp design, FHWA NEPA document (documented categorical exclusion), FHWA Environmental Engineering requirements, Traffic Management Plan, and Traffic Control.

Projects include but not limited to:

- a. Traffic Signal at Various locations
- b. Pedestrian upgrades at Various locations
- c. Traffic Signals and Signal Loops

Civil or Electrical – Traffic Camera Design (plans, specifications and construction cost estimate). Consultant shall have experience in Traffic Camera design and be familiar with: Federal Highway Administration (FHWA) requirements, Fiber optic design, Video Transmission over fiber optic and Copper, IP Video (MPeG2, MPeG4, H.264), Field electrical power, Grounding systems, Cable messengers, Joint pole requirements, Fiber optic transmission overhead and underground lines, Ethernet switches and hub stations, Equipment cabinets, Traffic Signal interconnect communication system, Analog to Digital conversion, Electrical conduit installation, FHWA documented category exclusion, Traffic Management Plan, and Traffic Control.

Projects include but not limited to:

- o Computerized traffic control systems at various locations

GS-511 Audit Services

- a. Certification of data reported in National Transit Database (NTD) regarding fixed route, demand response, and demand taxi services, including DTS sub-recipient services utilizing Federal Transit Administration (FTA) funds.
- b. Performance audit of the city bus system and special transit services (TheHandi-Van)

GS-020 Community Planning

Site assessment and selection, feasibility studies and analyses, land use and urban design plans, environmental documents, land use permit processing, regulations studies to support development of public transit facilities. Public transit service planning, bus route structuring.

Socio-economic analyses and community outreach to support public transit program and policy development. Transportation Planning including Environmental Studies, Multimodal Studies, Parking Studies, Traffic Impact Studies, Congestion Mitigation Studies, Traffic Circulation Studies, Short-range Transportation Planning, Long- range Transportation Planning, Transportation Forecasting, Livable and sustainable Transportation Studies and Master plans for transit operations and maintenance facilities. Site assessment and selection, feasibility studies and analyses, land use and urban design plans, environmental documents, land use permit processing, regulations studies to support development of public transit facilities.

GS-1550 Computer Science

Planning and design of an integrated safety and security video surveillance and monitoring system for transit vehicles and transit facilities.

GS-830 Mechanical Engineer

Planning and design of commercial building air conditioning system.

Project to include but not limited to Kalihi-Palama Bus Facility Improvements – Mechanical engineering lead, with civil, structural, electrical, architect subs. Scope includes air conditioning improvements, re-paving of parking area, re-roof of credit union building.

GS-801 General Engineering

Project management – develop, plan and manage comprehensive capital improvement or intelligent transportation system programs, project oversight, project coordination, contracting, administrative processing, project cost estimating and financial planning, project tracking, project scheduling, process development, public meetings, services during bidding and construction, coordination with other agencies, and departments as necessary.

GENERAL INFORMATION

Disadvantaged Business Enterprise Program

The Department of Transportation Services (DTS) has established a Disadvantaged Business Enterprise (DBE) program in accordance with the regulations of the U.S. Department of Transportation (USDOT), Title 49, Code of Federal Regulations, Part 26 (49 CFR Part 26). DTS has received federal financial assistance from USDOT, and as a condition of receiving this assistance, DTS has signed an assurance with the USDOT that it will comply with 49 CFR Part 26. The DTS DBE Program and Goals can be found at the DTS website <http://www1.honolulu.gov/dts/>.

Qualified firms interested in being considered for the above contract are invited to submit their qualifications in accordance with Section 103D-304, HRS, qualifications should be in the manner specified under SUBMITTAL MATERIAL REQUIREMENTS.

Proposals submitted should be no more than 14 pages. A page is considered to be letter size, printed on one side, single spaced, with characters no smaller than 12 point (Times font or similar preferred).

Submittals (1 compact disc and 1 hardcopy) should be mailed or delivered to:

Mr. Michael D. Formby, Director
Department of Transportation Services
650 S. King Street, 3rd Floor
Honolulu, Hawaii, 96813

Inquires regarding these projects should call (808) 768-8305.

FOR THE DEPARTMENT OF DESIGN AND CONSTRUCTION:

Categories without State of Hawaii License Requirements

1. **GS - 198 ARCHAEOLOGY** – investigations, mitigation plans, monitoring, etc.
2. **GS - 020 COMMUNITY PLANNING**
 - A. Planning – community plans, master plans, site assessment and selection, feasibility studies and analysis, land use and urban design plans, watershed plans, environmental documents, land use permit processing, regulation studies, code development.
 - B. Transit-Oriented Development – neighborhood plans.
 - C. Bus Route Planning .
 - D. Master Planning for Grading, Utilities, Fire Protection, etc.
 - E. Community Outreach, Education and Graphic Communication – various topics, including National Pollutant Discharge Elimination System (NPDES) permit related outreach, etc.
3. **GS - 819 ENVIRONMENTAL ENGINEERING**
 - A. Environmental Engineering – air quality studies; water quality and ground water monitoring studies, including sampling, testing, and modeling; oceanographic studies, including temperature, currents, dilution, etc.; energy audits and conservation; NPDES permitting; preparation of NPDES manuals, guidelines and plans; total maximum daily load (TMDL) waste load allocation studies; State Department of Health Section 401 Water Quality Certifications, U.S. Army Corps of Engineers Section 404 Permits, etc.
 - B. Environmental Planning – phase 1 and 2 site assessments, and other environmental investigations.
 - C. Hazardous Materials Investigation, Testing and Abatement; Facility Closure and Clean-Up – dust, mold, heavy metals, asbestos, contaminated soil mitigation, etc. (Note: Hawaii Department of Health certifications for asbestos activities are preferred and may be required for specific projects.)
4. **GS - 801 GENERAL ENGINEERING**
 - A. Project Management – project oversight, project coordination, contracting, administrative processing, public meetings, services during bidding and construction, etc.
 - B. Program Management – develop long-range plans and manage comprehensive capital improvement programs for large municipal infrastructure systems (including wastewater collection and treatment facilities and storm water facilities); project cost estimating and financial planning, project tracking, project scheduling, process development, etc.
 - C. Americans with Disabilities Act (ADA) Compliance – compliance with regulatory requirements of the ADA, site survey and assessments, technical assistance, etc.
5. **GS - 437 HORTICULTURE** – arboricultural investigations, consultations, surveys, etc. (Must have current certification with the International Society of Arboriculture or membership in the American Society of Consulting Arborists.)

Categories with State of Hawaii License Requirements (license type and class indicated)

6. **GS - 808 ARCHITECTURE**
 - A. Planning and Design (AR) – master plans, offices, corporation yards, comfort stations, community centers, group homes & shelters, fire & police stations, laboratory facilities, operations centers, passive & active parks, recreational facilities, golf courses, zoo facilities, maintenance facilities, lifeguard towers, ADA improvements, Leadership in Energy and Environmental Design (LEED) certified buildings, etc.
 - B. Construction Management Architecture* (AR) – buildings, offices, corporation yards, comfort stations, community centers, group homes & shelters, fire & police stations, laboratory facilities,

operations centers, passive & active parks, recreational facilities, golf courses, zoo facilities, maintenance facilities, lifeguard towers, ADA improvements, LEED certified buildings, etc.

7. **GS – 810 CIVIL ENGINEERING**

- A. General Civil (PE-Civil) – site improvements, parking, fuel stations, vehicle washing facilities, etc.
- B. Coastal Engineering (PE-Civil) – sediment transport, shoreline protection, beach erosion studies, etc.
- C. Hydraulics (PE-Civil) – drainage improvements, sewer lines, pipe assessment and rehabilitation, flood control, outfall improvements etc.
- D. Storm Water Quality Improvements (PE-Civil) – best management practices (BMPs); erosion protection measures; low impact development (LID) BMPs; training services for storm water quality programs; vehicle wash facilities, including wash facilities for refuse trucks; etc.
- E. Transportation Planning (PE-Civil) – environmental studies and documentation, etc.
- F. Transportation Engineering (PE-Civil) – traffic studies, intersection improvements, bikeways and bike paths, traffic control measures, bus bays and pads, bus stops, etc.
- G. Roadway (PE-Civil) – new roads, road widening, etc.
- H. Street Rehabilitation and Reconstruction (PE-Civil).
- I. Sidewalk Improvements (PE-Civil).
- J. Curb Ramps (PE-Civil) – compliance with regulatory requirements of the ADA, site survey and assessments, technical assistance, etc.
- K. Bus Stop Site Improvements (PE-Civil).
- L. Guardrail Improvements (PE-Civil).
- M. Construction Management Civil* (PE-Civil) – sidewalks, parking lots, curb ramps, play courts, site improvements, drainage improvements, storm water quality improvements including LID BMPs, sewer lines, flood control, bikeways, bus bays/pads, roadways, curb ramps, traffic improvements, bridges, retaining walls, highway structure improvements, road improvements, road assessment and rehabilitation, guardrail improvements, bus stop site improvements, cured-in-place pipe lining, micro tunneling, golf courses, zoo facilities, etc.
- N. Earth Slide Mitigation (PE-Civil) – Geotechnical engineer with recent experience must be prime consultant or sub-consultant.
- O. Rock Fall Mitigation (PE-Civil) – Geotechnical engineer with recent experience must be prime consultant or sub-consultant.
- P. Geotechnical Investigations & Design (PE-Civil) – deep and shallow foundations, earth movement, slope stability analysis, slide potential, hazard mitigation, etc.
- Q. Construction Services Geotechnical (PE-Civil) – deep and shallow foundations, etc.
- R. Wastewater Systems (PE-Civil) – collection, treatment, disposal, and reuse facilities, including pump stations and force mains; facility planning; pilot and demonstration studies; pre-treatment studies; condition assessments; etc.
- S. Construction Management Wastewater Systems* (PE-Civil) – collection, treatment, disposal, and reuse facilities, including pump stations and force mains.
- T. Solid Waste Collection and Disposal (PE-Civil) – solid waste facilities master planning and design; sanitary landfill site selection studies, design, monitoring and closure; landfill gas control and energy recovery; biosolids reuse; solid waste energy recovery; solid waste material recovery and recycling; landfill closure testing, monitoring, reporting; etc.
- U. Construction Management Solid Waste Collection and Disposal* (PE-Civil) – solid waste collection, reuse, recycling, and disposal facilities and systems, including biosolids reuse; landfill development, expansion, closure, etc.

8. **GS – 850 ELECTRICAL ENGINEERING**

- A. Planning and Design (PE-Electrical) – street lighting, park indoor and outdoor lighting, facilities power/lighting, traffic signal technology, fire alarm systems, back-up power systems, wastewater plant controls and automation, supervisory control and data acquisition (SCADA) systems, renewable energy projects, etc.

- B. Construction Management Electrical* (PE-Electrical) – street lighting, park indoor and outdoor lighting, facilities power/lighting, traffic signal technology, fire alarm systems, back-up power systems, wastewater plant controls and automation, SCADA, renewable energy projects, etc.
 - C. Energy Services (PE-Electrical) – energy audits and studies, performance contracting, workshops, commissioning and retro-commissioning, etc.
 - D. LEED Commissioning Electrical (PE-Electrical, LEED Accreditation).
9. **GS – 1373 LAND SURVEYING (LS)** – topographic, boundary, and parcel maps; shoreline certifications, etc.
10. **GS – 807 LANDSCAPE ARCHITECTURE (LA)** – master plans, landscape plans (including hardscape), irrigation, etc.
11. **GS – 830 MECHANICAL ENGINEERING**
- A. Planning and Design (PE-Mechanical) – air conditioning, elevators, pumps, facilities systems, plumbing, fire protection, fuel storage tanks, etc.
 - B. Construction Management Mechanical* (PE-Mechanical) – air conditioning, elevators, pumps, facilities systems, plumbing, fire protection, fuel storage tanks, etc.
 - C. Energy Services (PE-Mechanical) – energy audits and studies, performance contracting, workshops, commissioning and retro-commissioning, etc.
 - D. LEED Commissioning (PE-Mechanical, LEED Accreditation).
12. **REAL PROPERTY APPRAISAL (CGA or CRA)** – valuation and/or market analysis for acquisition, condemnation, and/or disposition of all types of real property.
13. **STRUCTURAL ENGINEERING**
- A. Structural (PE-Structural) – structures, revetments, foundations/barriers, pole structures, utility structures, recreational facilities, play courts, rigid pavement, piers, local barriers, special inspection, forensics, etc.
 - B. Bridge Inspection Engineer (PE-Structural) – bridge inspection. (Personnel must meet FHWA team leader and bridge load rater qualifications, including but not limited to certification of training in Safety Inspection of In-Service Bridges by National Highway Institute, as identified in CFR 650 Subpart C, Section 309. A qualified underwater bridge inspection diver may also be required for the inspection team.)
 - C. Bridge Engineer (PE-Structural) – bridge rehabilitation, load limit restoration, and seismic upgrade design; scour evaluation, monitoring, and countermeasures.

*Priority may be given to persons with Certified Construction Manager (CCM) qualifications from the Construction Manager Certification Institute.

GENERAL INFORMATION

Consultants shall express their interest providing services in the various category(ies) in the manner specified under the SUBMITTAL REQUIREMENTS section below.

The selection criteria to be employed, in descending order of importance, are 1) experience and professional qualifications relevant to the project type, 2) past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies, 3) capacity to accomplish the work in the required time, and, when deemed relevant, 4) familiarity with the specific facility/project site and/or prior related projects, or other criteria determined to be relevant or necessary.

Note that services for projects that involve certain types of federal funds are required to be advertised on a project-specific basis. Should this need arise, a separate notice for services will be published that will need to be responded to separately in the manner specified in the advertisement.

SUBMITTAL REQUIREMENTS

All materials submitted which have not been clearly designated as proprietary, shall become the property of the City and shall be subject to public inspection.

Submittals should include one hard copy and one compact disc (preferably 1 CD per consultant) with Portable Document Format (PDF) files. Each PDF file shall be no larger than 3.0 MB, whether it is for a single service category or for multiple service categories.

Your submittal should include the following:

1. Modified Standard Form 330 (r6/06) for each service category. Copies of the form may be downloaded from the City web site at Professional Services or picked up from the Department of Design and Construction at 650 South King Street, 11th Floor, Honolulu, Hawaii 96813.

If preferred, one Modified Standard Form 330 may be submitted for multiple categories; however, the PDF file shall not exceed the 3.0 MB maximum.

Any supplemental information you wish to include related to each project of interest should be incorporated into the submittal. Promotional materials or descriptive literature are not necessary, but will be accepted if included in the PDF file meeting the 3.0 MB size limit, whether for a single service category or for multiple service categories.

2. Completed FY14 Service Category Checklist (one checklist per consultant, available at Professional Services) indicating the service categories for which you wish to be considered. Confirmation of the checked service categories you have been determined to be qualified for will be mailed back to you within 2 weeks after the deadline or receipt of your submittal, whichever is later.
3. Transmittal Letter dated and signed by an authorized representative of the firm.

Submittals (1 compact disc and 1 hardcopy) should be mailed or delivered to:

Director
Department of Design and Construction
650 South King Street, 11th Floor
Honolulu, Hawaii 96813

Requests to Re-Use last year's Statement of Qualifications will be accepted for FY14. Such requests shall be made by completing and submitting the resubmittal form letter provided at Professional Services and a completed FY14 Category Checklist. Note that requests to re-use will only be accepted if consultant submitted a complete and compliant SOQ last year. A consultant may not request to re-use two years in a row.

Inquiries regarding the above should be directed to Sandra Kunioka at (808) 768-8436 or Walter Billingsley at 768-8444.

FOR THE DEPARTMENT OF CORPORATION COUNSEL (COR)
SERVICES WHICH MAY INCLUDE, BUT NOT BE LIMITED TO, THE FOLLOWING:

Under the Hawaii Public Procurement Code, Haw. Rev. Stat. Chapter 103D, and the Revised Charter of the City and County of Honolulu, the Corporation Counsel of the City and County of Honolulu is responsible for securing legal services from licensed private attorneys to provide legal advice and representation for City agencies, officers, employees, boards, commissions and semi-autonomous agencies. Corporation Counsel would like to invite licensed attorneys to submit Statements of Qualifications and Expressions of Interest for evaluation. Those private attorneys who are deemed qualified will be included on a list from which special deputies corporation counsel, special counsel, or legal consultants will be selected by the Corporation Counsel to provide necessary legal services.

Following are the areas of law in which such services may be required by the Corporation Counsel during the period of July 1, 2013, to June 30, 2014:

Administrative Law	Government Ethics
Appellate Practice	Health Law
Antitrust	Information and Computer Technology
Bankruptcy/Receiverships	Insurance
Business Law, including Contract Law, Contracts Negotiation, and Corporate Law	Intellectual Property
Civil Rights	Labor
Collections	Law Enforcement
Litigation, including Complex Civil Litigation and Class Actions	Maritime Law
Constitutional Law	Plaintiffs Qui Tam
Condemnation	Public Benefits Law, including ADA
Construction Law	Public Financing, including Bond Counsel, Investment Banking, and Financing Leases
Criminal Law	Public Utilities Law
Election Law	Real Property, including Financing, Development, Land Use Entitlements and Transactions
Employment Law, including Employee Benefits	Securities Law
Energy Law	Tax
Environmental Law, including Clean Water Act, Clean Air Act, HEPA/NEPA, Regulatory Compliance & Enforcement, Solid Waste Management, Environmental Attributes, and Storm Water Management	Telecommunications
Probate, Estates & Trusts, including Guardianships	Tort Law, including Products Design, Construction Liability and Professional Malpractice
Government Contracts & Procurement, including bid protests, and State and Federal Procurement	Transportation Law, including Mass Transit, Transit Financing, and Land Use Entitlements
	Water Law
	Workers' Compensation

Licensed attorneys interested in providing legal services in one or more of these areas are invited to submit a Statement of Qualifications and Expression of Interest to the Corporation Counsel. Attorneys from the same law firm wishing to be considered must submit separate statements. Attorney statements may include areas not listed above.

Forms are available for download at <http://www.honolulu.gov/cor>. Forms may also be requested by telephone ((808) 768-5100) or facsimile ((808) 768-5104). Corporation Counsel's General Policy Regarding Waiver of Conflicts is also available at that website or upon request; however, the decision as to whether to waive a conflict of interest will depend on the facts of that particular situation and is in the sole discretion of the Corporation Counsel.

All forms should be post-marked or delivered no later than 4:30 p.m., July 31, 2013, to receive full consideration for the above-stated period.