

**Notice to Consultants
Request for
Statement of Qualifications
for Professional Services**

**Emergency Response and Operations Geospatial Technology
Enhancements**

The Department of Planning and Permitting, Honolulu Land Information System is seeking qualified firms to enhance the current capabilities of the Emergency Response and Emergency Operations for the City & County of Honolulu through the use of geospatial technologies.

Emergency planners and responders use geospatial technologies to prepare for and respond to emergency incidents and disaster scenarios. The recent advancements of the technologies have increased the desire and the ability to further integrate geospatial information into the daily activities of emergency and public safety programs.

The purpose of this request is to improve the capabilities of emergency response and emergency management standard operations and procedures by expanding, enhancing, and integrating currently available geospatial technologies according to national security guidelines and standards. The consultant will produce plans that identify how the functions of emergency operation planners, responders, commanders, and managers can be advanced by incorporating geospatial technologies into their standard operations. Implementation, deployment, training, and exercise plans will also be produced. Assistance in managing and overseeing the implementation of these plans is also required.

Any person or firm who is qualified and interested in being considered in providing services for the project should submit a letter of interest together with three (3) copies of a State of Qualifications (SOQ) to the Director, Department of Planning and Permitting, City and County of Honolulu, 650 So. King St., Honolulu, HI 96813.

The SOQ should include information and/or declaration for each of the following criteria categories:

1. Experience:
 - a. Describe the firm's experience and ability to identify primary functions of local government emergency planning, response, and management operations, and how geospatial technologies support these functions.
 - b. Describe the firm's experience in enhancing the primary emergency operations, including planning, response, and management functions in municipal jurisdictions using geospatial technologies.

- c. Describe the firm's experience in integrating various geospatial technologies with computing and communication systems used by emergency responder and management operations.
 - d. Describe the firm's experience in recommending and establishing standard operating guidelines and plans for using geospatial technologies for emergency responders and management operations during emergency events.
 - e. Describe the firm's experience in developing and conducting emergency operations training and exercises that integrate and evaluate the utilization of geospatial technologies for emergency response operations.
2. Examples of similar work that the firm or project team has completed within the past five years, including start and end dates of described work.;
 - a. Describe the firm's experience with other jurisdictions of similar size in planning, developing, and integrating geospatial technologies with a Common Operating Picture, Situational Analysis Center, Data Fusion Center, Incident Command System, and other similar National Incident Management System programs; (please provide references with executive summaries).
 - b. The names, phone numbers, and addresses (email address acceptable) of up to five clients, of whom your firm has delivered professional consultant services, who may be contacted as references, including at least two of whom similar services were rendered during the preceding years;
3. Capacity to perform the work.
 - a. The name of the firm and its principal partners or primary person doing business as, the firm's principal place of business, and locations of all its offices;
 - b. The firm's number of years doing business as originally established and its average number of employees over the past five years;
 - c. The education, training, and qualifications of key members of the firm's project team;
 - d. Conflicts of interest in performing services for the City and County of Honolulu;
4. Any other promotional or descriptive literature that the applicant desires to submit;

Any questions regarding the project may be directed to Mr. Kenneth Schmidt, Department of Planning and Permitting, Honolulu Land Information System, at (808) 768-8058.

The letter of interest and SOQ must be submitted **no later than 4:30 pm (H.S.T.), May 15, 2009**, to the Director of Department of Planning and Permitting Honolulu Land Information System at the below listed address.

Mr. David Tanoue, Director
Department of Planning and Permitting,
Honolulu Land Information System
630 South King Street, 7th Floor
Honolulu, HI 96813

Attn: Kenneth Schmidt

Michael A. Hin

For WENDY K. IMAMURA *sh*
Purchasing Administrator
For Director of Budget & Fiscal Services
By order of MUFU HANNEMANN, MAYOR
City and County of Honolulu