



# Honolulu Rail Transit Project Airport Station Group Design Contract RFQ-HRT- 499915

**Pre-Submittal Conference  
April 12, 2012**

# Presentation Team

- Chief Project Officer – *Simon Zweighaft*
- HART Procurement & Contracts Officer – *Wes Mott*
- HART Assistant Project Officer – Design-Bid-Build – *Richard Torres*
- HART Safety and Security Manager – **Henry Miranda**

# Pre-Submittal Conference Objectives

- **Discuss the RFQ Documents**
- **Provide Clarifications where needed**
- **Respond to Questions**

# RFQ-HRT- 499915

- **Submittals are due:**

**May 3, 2012 at 2:00 p.m.**

**Honolulu Authority for Rapid Transportation**

**1099 Alakea Street, Suite 1700**

**Honolulu, HI 96813**

- **With submission of RFQ the solicitation process becomes “Confidential” until contract award**

# Procurement Schedule

(Subject to Change)

- **Issue RFQ** **30 Mar 12**
- **Pre-Submittal Conference** **12 Apr 12**
- **Final Date to Submit Questions** **18 Apr 12**
- **Responses & Final Addendum Date** **24 Apr 12**
- **Submittal Due Date** **3 May 12**
- **Award Contract** **October 12**

# General

- This is a non-mandatory meeting
- Questions before the due date should be sent to the Transit Mailbox as indicated in the RFQ
- Any changes to the RFQ will only be made by written addenda
- Questions not relevant to this RFQ solicitation will not be addressed at this time
- Information about the project – [www.honolulustransit.org](http://www.honolulustransit.org)

# Rules of Contact

- The procurement process becomes confidential when HART receives the RFQ submittals and remains confidential until award of the contract (when HART signs)
- Any inquiry regarding the services required should be directed in writing to Wes Mott, Honolulu Authority for Rapid Transportation, at the address shown earlier, or to the Transit Mailbox email address [transitmailbox@honolulu.gov](mailto:transitmailbox@honolulu.gov)
- Except as specified in the RFQ do not contact any HART employees regarding the Procurement
- Improper contact or discussion during the confidential phase of the solicitation may result in **disqualification**

# Project Overview:

- **Locally Preferred Alternative: 20-mile Route**
- **Transit Mode**
  - Fixed guideway in exclusive Right-of-Way
- **Alignment**
  - East Kapolei to Ala Moana Center
- **Vehicle Technology**
  - Steel wheel on steel rail – “Light Metro”
  - Third rail power collection

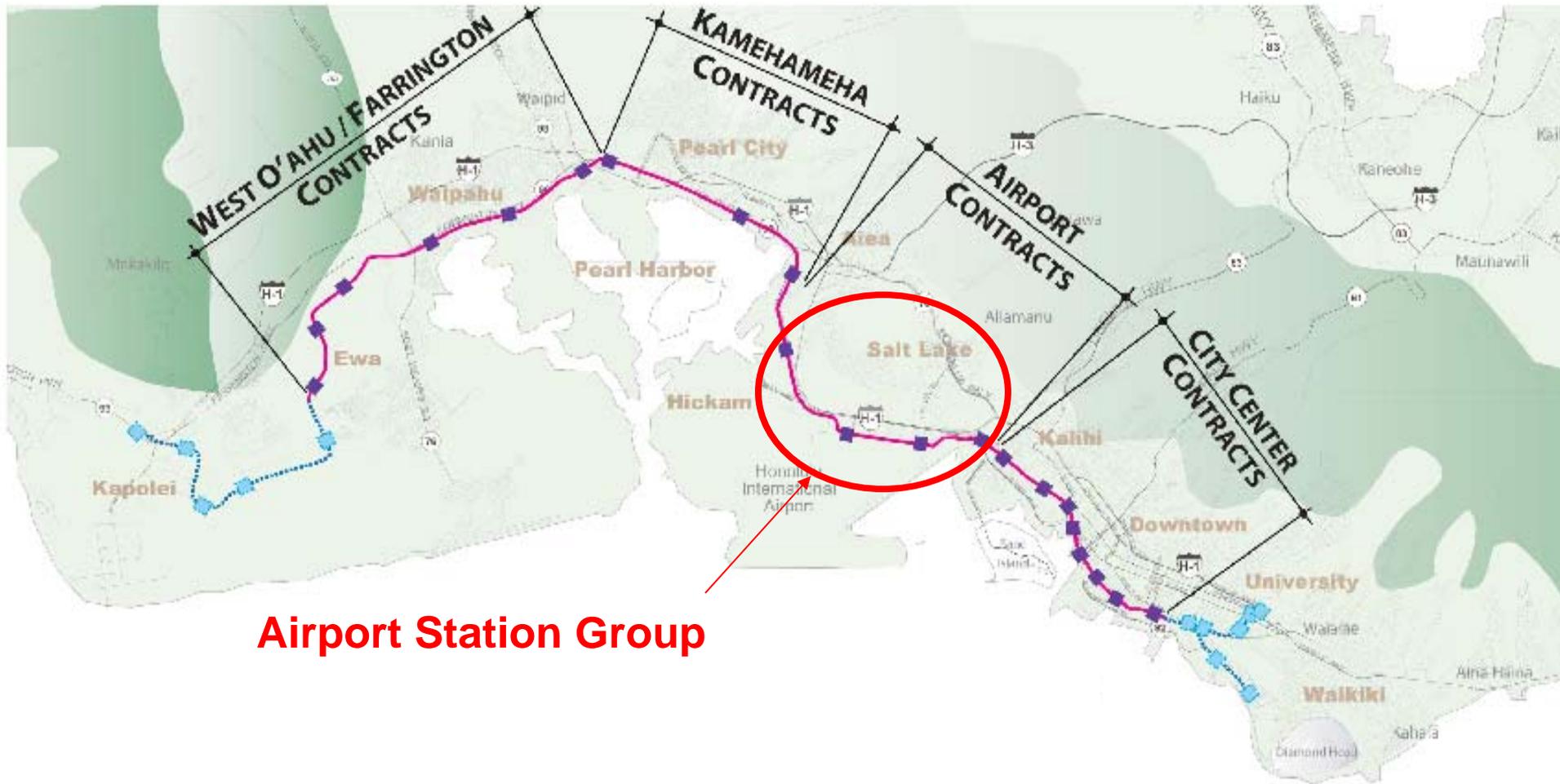
# Locally Preferred Alternative ROUTE MAP



# Station Group

- Pearl Harbor Naval Base
- Honolulu International Airport
- Lagoon Drive
- Middle Street Transit Center

# Guideway Segments/Contracts

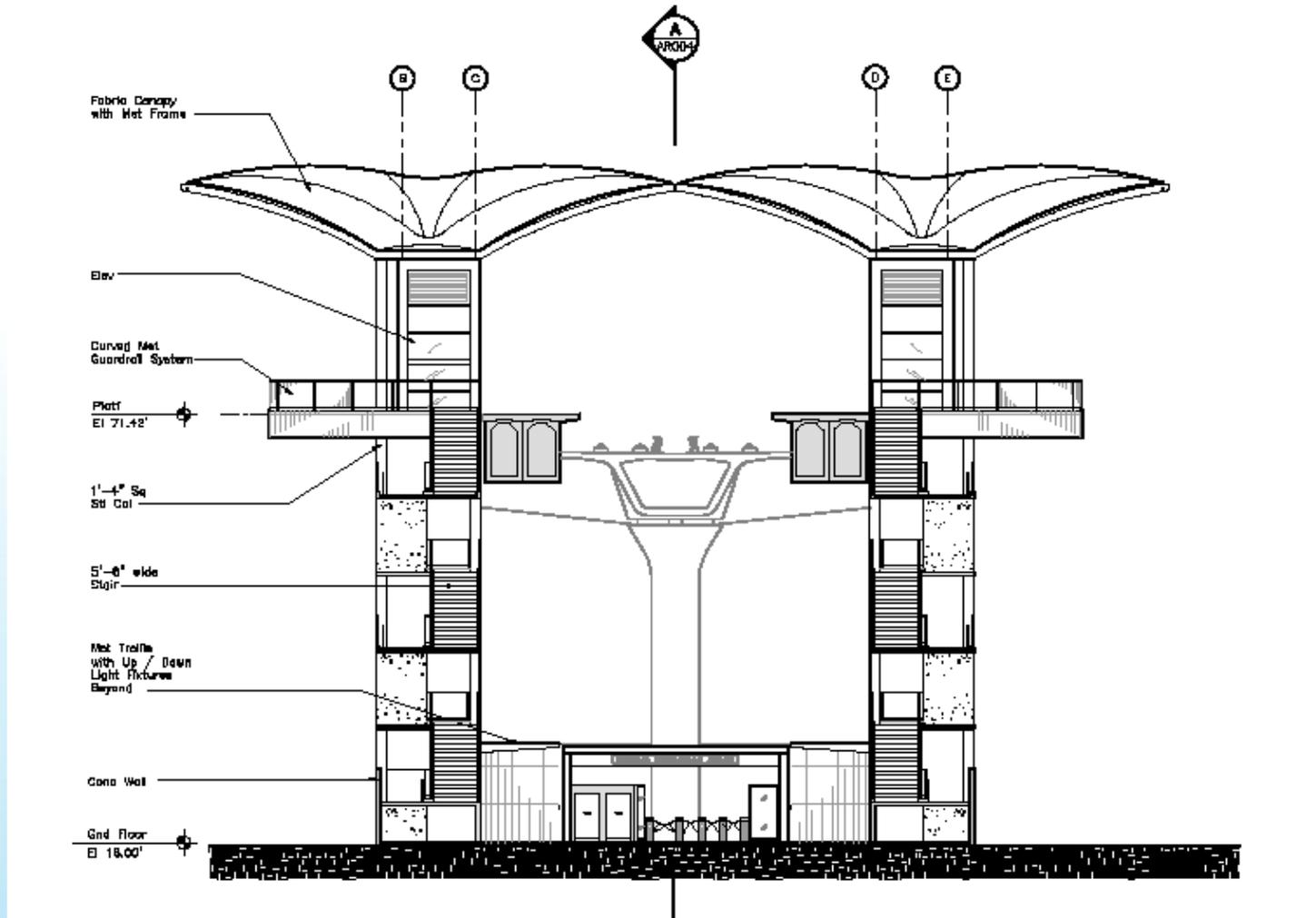


**Airport Station Group**

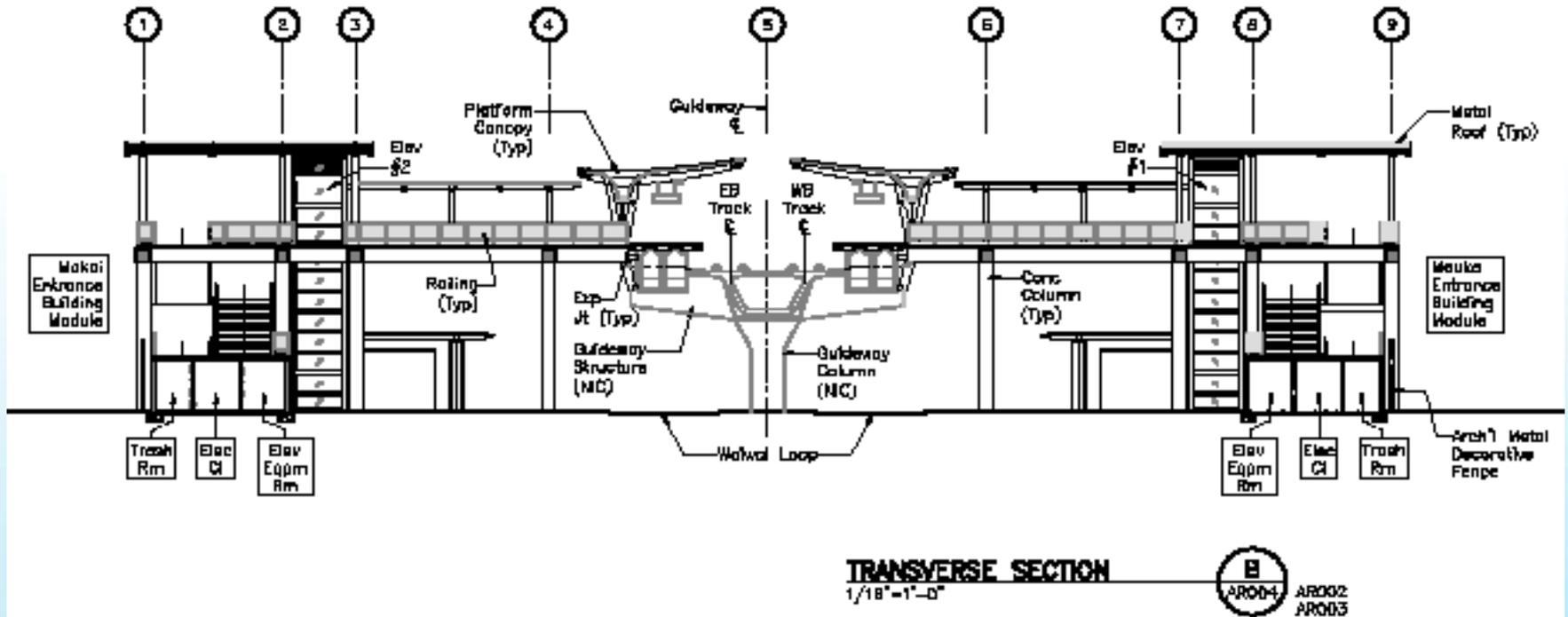
# Conceptual Design for Stations



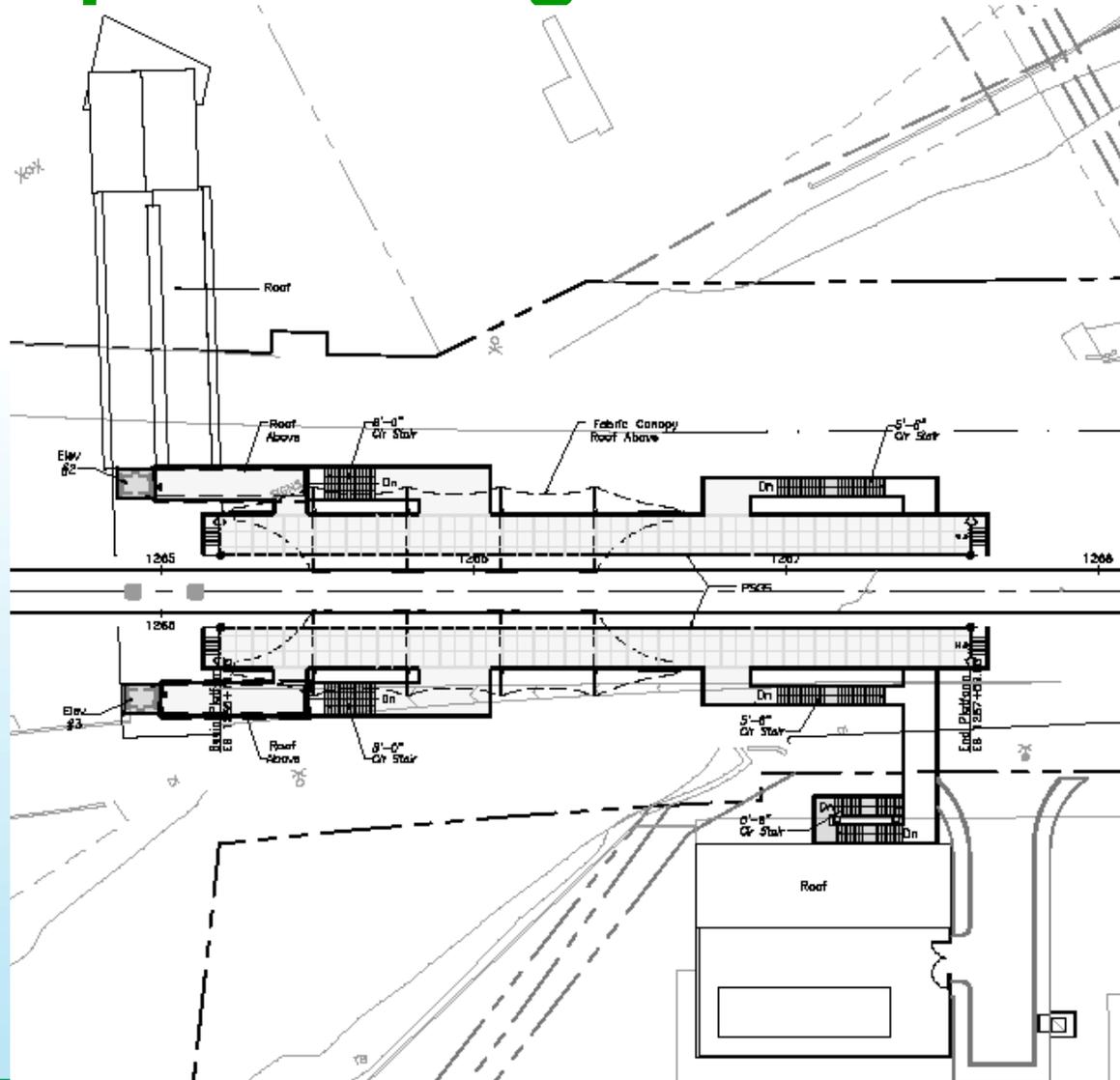
# Conceptual Design for Airport



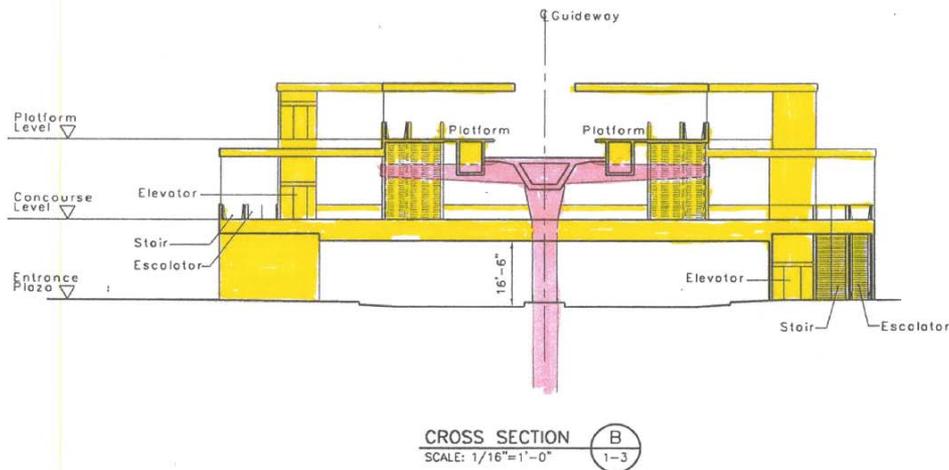
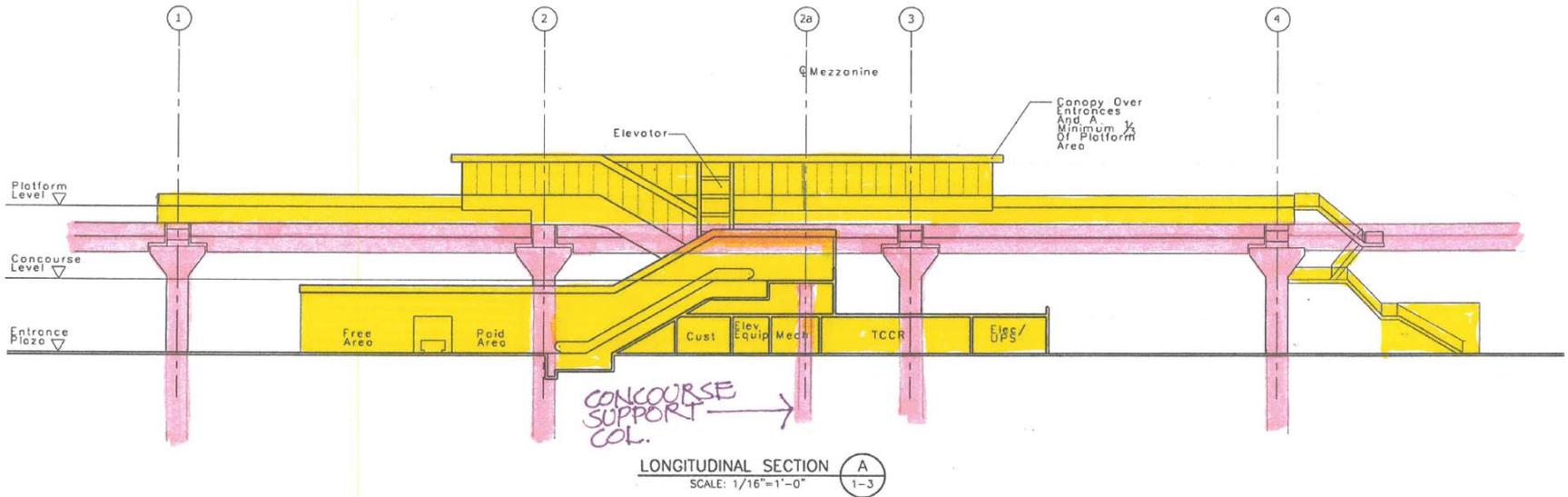
# Conceptual Design for Lagoon



# Conceptual Design for Middle Street



# Typical Station Interface



GUIDEWAY CONTRACTOR

FOLLOW-ON CONTRACTOR



# Overview

## Scope of Services

- **Site Survey – Geotechnical, Utility**
- **Preparation of Final Engineering and Design Drawings**
- **Preparation of Contract Specifications**
- **Support Bid Effort**
- **Design Support During Construction**

# Design Professional Services

- **Complete Design and Engineering Plans**
- **Interface with Airport Guideway Design**
- **Interface with Core Systems Contractor to ensure design is compatible with CS plans**

# HART Safety and Security

- **Safety and Security is a high HART priority**
- **HART Project Safety and Security Certification Plan**
- **Develop and support safety and security analysis**
- **Identify safety hazards and security vulnerabilities**
- **Identify representatives assigned to manage Safety and Security**

# Compliance with Applicable Laws and Regulations

- **This is a qualifications based procurement**
- **Federal Transit Administration (FTA) Requirements**
- **Hawaii Administrative Rules (HAR)**
- **Hawaii Revised Statutes (HRS)**

# Disadvantaged Business Enterprise (DBE)

- HART's DBE program is in development
- HART signed an assurance that it will comply with the Federal DBE requirements
- The City has a DBE goal of 3.83%
- HART will have a separate project goal shortly
- DBE -- Section B1.6 of Federal Clauses
- Failure of contractor to carry out the DBE Federal requirements is a material breach of the contract and may result in termination and other remedy

# Disadvantaged Business Enterprise (DBE) (Continued)

- **State of Hawaii Department of Transportation is the sole certifying agency for DBE**
- **Electronic version of HDOT DBE Directory can be found at [www.state.hi.us/dot/administration/dbe/index.htm](http://www.state.hi.us/dot/administration/dbe/index.htm)**
- **Copy of HART DBE Program will be provided when finalized**

# Procurement Process

- 1. Issue solicitation**
- 2. Receive submittals**
- 3. Responsive/non-responsive check**
- 4. Evaluate, score and rank responsive submittals**
- 5. Negotiate scope, schedule and fee**
- 6. Submit contract documents for signature**
- 7. HART returns signed contract and issues NTP**
- 8. Award is posted and notice sent to non-selected firms**

# RFQ Requirements

- Letter of interest (must be signed)
- Information on the firm
  - Name(s) / legal structure (Joint Venture / Partnership, etc)
  - Organizational Documents
  - Annual revenues (5 years)
  - 5 client references
  - Debarment / Default
  - Example relevant projects (10) – w/in last 5 years

# RFQ Requirements (Continued)

- Key Individuals
  - Resumes (encourage QC of subs resumes)
  - Registrations / certifications / licenses
  - 3 references

# RFQ Requirements (Continued)

- Major subconsultants – Teaming
  - Legal relationship (subcontract / teaming agreement)
  - Qualifications, capability, past performance evaluated along with Prime
- List of all subconsultants

# RFQ Requirements (Continued)

- Organization chart
  - Key Individuals
  - Geographic location identified
  - Prime, subconsultant identified
  - Interfaces (prime/sub & disciplines)

# RFQ Requirements (Continued)

- Financial capacity
- Any unique approach to accomplish the work
- Confidentiality/Proprietary Marking

# Evaluation Process

## Step 1 - Responsiveness

- Purpose: select Offerors that are *“Responsive” to the RFQ requirements*
  - *“Responsive” – Completeness* of the submittal responses to the requirements

# Evaluation Process

## Selection Criteria

- Experience and professional qualifications relevant to the Contract;
- Past performance on projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies;
  - Recent
  - Relevant
- Capacity to accomplish the work in the required time; and
- Any additional criteria determined in writing by the selection committee to be relevant to HART's needs or necessary and appropriate to ensure full, open, and fair competition.

# Evaluation Process – Discussions, Scoring & Ranking

- **Discussions**
  - Confidential discussions regarding the services which are required and the services they are able to provide
  - No disclosure of any information derived from the competing professional service offerors.
- **Scoring & Ranking**
  - Proposals are scored based on evaluation criteria
  - A minimum of three firms based on the selection criteria
  - Ranking sent to the HART Chief Procurement Officer (CPO)

# Negotiations

- The CPO or designee shall negotiate a contract with the 1<sup>st</sup> ranked firm
- Including fair and reasonable compensation based upon the
  - Scope
  - Schedule
  - Fee within Budget
  - If Fee negotiations are not successful with 1<sup>st</sup> ranked we will cease negotiations and go to 2<sup>nd</sup> ranked firm

# Other Information

- **Multiple Notices to Proceed (NTPs)**
- **Performance and Payment Bonds are not required for this Contract**
- **We do not expect to withhold retention**
- **Project documents are available at HART – appointment required**

# Questions and Answers (Q & A)

- Please confirm that the contract type for this project will be a Fixed-Price (Lump Sum) contract, as opposed to a cost-reimbursement type contract
- Regarding “Key Individuals” on page 6 of the RFQ, please elaborate on your expectations for the role of Chief Facilities Design Manager (in relation to the roles of Design Manager and Chief Architect)

*Mahalo!*

