

CITY AND COUNTY OF HONOLULU
DEPARTMENT OF BUDGET AND FISCAL SERVICES
HONOLULU, HAWAII

December 20, 2010

ADDENDUM 2

TO

REQUEST FOR QUALIFICATIONS
INFORMATION TECHNOLOGY MASTER PLAN PROJECT
QUESTIONS AND RESPONSES
DATED 12/09/2010

This Addendum 2 is in response to questions concerning the above "request for Qualifications":

Questions #1:

What is the project's budget, including travel expenses?

Response#1:

This solicitation is a request for qualifications only. Please note that the Submittal Materials Requirements specifies in detail what to include in your response. The "Notice to Consultants" is posted on the City's website at <http://www.honolulu.gov/pur>. The firm awarded the contract will be provided with information concerning ENV's structure, goals, objectives, existing IT systems and capabilities and other related documentation as required for this project.

Question#2:

Is the project expected to take 12 months since the RFP states that the duration of the project is 12 months? If not, what is the city's expectation regarding how long it will take to complete the deliverable specified in the RFP?

Response#2:

Please see the response to Question No. 1.

Question#3:

The contract's length is stated at 12 months. Is that the city's standard contract length for a project of this nature?

Response#3:

Please see the response to Question No. 1.

Questions#4:

How many staff are there in IT in the Department of Environmental Services? Could you provide an organizational chart?

Response#4:

Please see the response to Question No. 1.

Question#5:

How many staff are there in the Department of Environmental Services?

Response#5:

Please see the response to Question No. 1.

Question#6:

How many contractors are there in the Department of Environmental Services?

Response#6:

Please see the response to Question No. 1.

Questions#7:

Will the IT staff be made available to participate in the assessment and planning process?

Response#7:

Please see the response to Question No. 1.

Question#8:

Has an internal project manager been assigned?

Response#8:

Please see the response to Question No. 1.

Question#9:

Who is the executive sponsor of this project?

Response#9:

Please see the response to Question No. 1.

Questions#10:

Is this project being supported by staff name? Please describe the role that person or a member of his staff will play in this project.

Response#10:

Please see the response to Question No. 1.

Question#11:

Who is funding this project, the Department of Environmental Services, the office of the CIO, others?

Response#11:

Please see the response to Question No. 1.

Question#12:

What applications does the Department currently have? Could you please provide an application inventory as well as listing of network and infrastructure assets, such as storage devices, servers, workstations; etc.?

Response#12:

Please see the response to Question No. 1.

Questions#13:

What are the RFP evaluation criteria, and is there a specific percentage associated with each criterion? Could you please share the percentage?

Response#13:

Please see the response to Question No. 1.

Question#14:

From which city departments are the RFP decision-makers from?

Response#14:

Please see the response to Question No. 1.

Question#15:

Are there any requirements to partner with or utilize a locally-based firm?

Response#15:

Please see the response to Question No. 1.

Questions#16:

Will bonus points be awarded if a locally based firm is utilized?

Response#16:

Please see the response to Question No. 1.

Question#17:

Are wireless communications included in this assessment?

Response#17:

Please see the response to Question No. 1.

Question#18:

Is the city's Wi-Fi system included in this assessment?

Response#18:

Please see the response to Question No. 1.

Questions#19:

Is the radio system included in this assessment?

Response#19:

Please see the response to Question No. 1.

Question#20:

Is the telephone equipment and infrastructure included in this assessment?

Response#20:

Please see the response to Question No. 1.

Question#21:

Did an external firm help develop the city develop the RFP? If so, what is the firm's name? Will they be allowed to bid on the project?

Response#21:

Please see the response to Question No. 1.



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