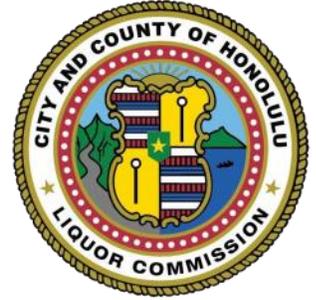


LIQUOR NEWS

Honolulu Liquor Commission

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IMPORTANT DATES

Our office will be closed on:

Monday, March 26, 2018

(Prince Kuhio Day)

Friday, March 30, 2018

(Good Friday)

We will have a replacement server training on Thursday, March 29, 2018.



October to December 2017

Quarterly Stats:

Total active licenses:	1,465
Special licenses issued:	10
Server Training attendees:	1,002
Certificates of Registrations Issued:	2,598
Premise Inspections:	83
Violations:	69
Warnings Issued:	24

Administrator’s Message

Franklin “Don” Pacarro, Jr.



In the spirit of “regulation through education,” the Honolulu Liquor Commission (HLC) reminds our licensees that keeping up with laws and rules is paramount. During adjudication hearings, licensees sometimes represent that they are unaware of the laws and the rules. Please don’t use this as an excuse. If you are operating a business that sells and serves liquor, then you are expected to know the liquor laws and rules. I encourage all of you to attend our Symposium, especially if you have questions about our liquor laws and rules. Our annual symposium is scheduled for April 13, 2018, and it promises to be an entertaining, learning experience. Our Liquor Control Investigators and Auditors will be there to help answer all your questions. Aloha!

Don Pacarro, Jr.

Enforcement

The HLC wants to remind all of our licensees that the sale of liquor to an underage minor is a crime. It is also in violation of the Rules of the Honolulu Liquor Commission. The illegal sale of liquor to a minor may result in criminal prosecution, fines, and/or the suspension or revocation of your license by the Commission. Do your part in ensuring minors do not come into possession of liquor.



Certificate of Registration Cards— Liquor ID Cards

The HLC issues five (5) different types of liquor cards. To ensure you are able to obtain a liquor card, please bring your original documents. We do not accept any copies or pictures of the documents taken with a phone.

Required documents:

1. Valid, unexpired government-issued photo ID showing your name and date of birth.
2. Your original Social Security Card (for first time registration only)
3. \$10 processing fee (per liquor card)
4. Managers Authorization letter (for Managers only—blue card)

Managers and Bartender must successfully complete the server training course before receiving a liquor card.

What type of Card do you need?

- Blue card—Managers/ Assistant Managers (for on premises consumption)
- Purple card — Managers/ Assistant Managers (Retail licensed premises)
- Yellow Card— Bartenders, general staff (for wait staff, door person/bouncer, bar back), host/ hostess
- Green Card—Dancer
- Red Card— Minors 16-20 years of age

**Liquor ID Cards are issued
7:45am to 4:15pm**

Registration forms must be received by 4:00pm

For more information visit our website:

www.honolulu.gov/liq/employeeeregistration.html

Parking



The HLC does not validate parking. However, here are some parking options. (Note: the information below is accurate at the time of this printing.)

1. **Metered Street Parking** — (near building) \$0.75 - \$1.00 per hour.
2. **Pacific Park Plaza**—parking structure (enter from Curtis St.) \$3.00 per half hour.
3. **600 Queen Street**—open lot—\$7 for 2 hours, \$12 for 5 hours, \$15 for 6 hours. Use pay machine and place receipt on your dashboard.
4. **869 Halekauwila St.** —\$6 all day (enter before 8:00 am, out by 5:00pm)
5. **Neal Blaisdell Center** —(enter from King St.) \$6 per day. Lot may be closed on event days.

For more information visit our website:

http://www.honolulu.gov/rep/site/bfslq/bfslq_docs/Parking Info Map 4-26-17.pdf

Hawaii Compliance Express

Beginning **March 1, 2018**, the Hawaii Compliance Express (HCE) has added an option specifically for Liquor compliance. HCE Vendor Compliance Certificates may be used to satisfy the following requirements: Federal/State Tax Clearances and/or DCCA Certificate of Good Standing.

compliant for this vendor on Issue date:

Department(s)	Status
Hawaii Department of Taxation	compliant
Internal Revenue Service (Gov. Contract/liquor License	compliant
Hawaii Department of Commerce & Consumer Affairs	compliant



8. The Tax Clearance is Required For:

- City, County, or State Government contract *
 Bid/Entering Into a Contract Completion/Final Payment

For completion/final payment of contract, please provide the name and telephone number of the contact person at the State or County Agency.

Name: _____ Phone: _____

Liquor License (Check this box ONLY if your entity requires a tax clearance in order to obtain, renew, or transfer a liquor license in the four counties in Hawaii. The federal tax clearance requires compliance with the Bureau of Alcohol, Tobacco, and Firearms (ATF))

Employment of A Minor

All licensees must request approval to employ a minor who is 16-17 years of age. Minors must be at least 16 years of age and cannot sell or handle liquor. The following documents must be included with the request.

- The “Request for Employment of a Minor” form (LIQ-LIC-157). The form can be found on our website, under the Forms/ Documents tab.
- Copy of a current valid minor’s government issued photo ID.
- Copy of Hawaii Certificate of Age, Wage and Standards card issued by the State of Hawaii Department of Labor & Industrial Relations-Wage Standards Division–Child and Labor.
- Original signed and dated letter printed on business/company letterhead from an officer or authorized representative of the licensee.
- Original signed and dated letter of consent, from a parent or guardian, permitting the minor to work and the parent’s contact information.
- Original signed and dated letter of academic standing on the school’s letterhead from a school official attesting to the satisfactory academic grade of the minor, or a copy of graduation diploma.



For more information, visit our website:

<http://www.honolulu.gov/rep/site/bfslmq/onlineforms/fillable/LIQ-LIC-157 Request for Minor Employment 12-6-17 XF.pdf>

Licensing

You can avoid unnecessary delays in processing your request for a license or a permit simply by using the most current version of our form.

The current version of all forms are available at the HLC Front Counter or on the HLC website:

www.honolulu.gov/liq/formsdocuments.html

Reminder:

Submit applications for the following types of licenses three (3) weeks prior to your event:

- * Catering License
- * Temporary Extension
- * Deletion of Premises
- * Special License (Not-For-Profit)



Submit applications six (6) weeks prior to your event:

- * Special License (For profit)

Questions?

Email: liq-licensing@honolulu.gov

LIQUOR LICENSE RENEWALS ARE JUST AROUND THE CORNER!

You can expect to receive your license renewal application by USPS mail in March. We encourage all licensees to submit a **complete** renewal packet: signed application, State of Hawaii and IRS tax clearances, Certificate of Good Standing, Certificate of Insurance, and payment.

Questions?

Email liq-licensing@honolulu.gov

