

## Important Information

Information provided in the application and supporting documents must be complete and accurate. Erroneous or incomplete information may result in disqualification and prevent the applicant from receiving the real property tax credit.

Applications filed by September 30, 2020 will be used to apply real property tax credits to real property taxes due July 1, 2021 to June 30, 2022.

You must notify the Dept. of Budget and Fiscal Services, Div. of Treasury, Tax Relief Section immediately if the Eligibility Requirements listed under "Who Should File an Application", are no longer met or if the title to the property has been transferred. Failure to provide proper notification may result in the revocation of the real property tax credit and other penalties.

Applicants will be notified in writing by December 31, 2020 if their application is denied and will have the right to appeal.

Penalties (ROH) Section 8-13.5. (a) Any person who (1) files a fraudulent application or attests to any false statement with the intent to defraud the city or evade the payment of real property taxes or any part thereof: Or (2) in any manner intentionally deceives or attempts to deceive the city, shall be guilty of a violation and be subject to a criminal fine of not more than \$2,000, in addition to being responsible for paying any outstanding taxes, interest and penalties. (b) During the tax year for which a tax credit was granted to an owner of property pursuant to this article, if the owner fails to notify the city within 30 days that the requirements of (ROH) Section 8-13.2 (a) are no longer met, in addition to the consequences provided in ROH Section 8-13.6, the owner shall be subject to a fine of \$200.

Revocation of Credit (ROH) Section 8-13.6. During the tax year for which a tax credit is granted pursuant to this article if: (a) Title to the property is transferred to a new owner by gift, sale, devise, operation of law, or otherwise, except when title is transferred to a qualified surviving spouse, or (b) The requirements of Section 8-13.2 (a) are no longer met, then the credit shall be revoked and the owner shall owe property taxes in the amount of the tax credit. The additional taxes shall be billed and shall be deemed delinquent if not paid within 30 days after the date of mailing of the tax bill, or if the credit is revoked within the tax year for which the credit was granted, within 30 days after the date of mailing of the tax bill, or on or before the next installment date, if any, for such taxes, whichever is later.

## Privacy Notification

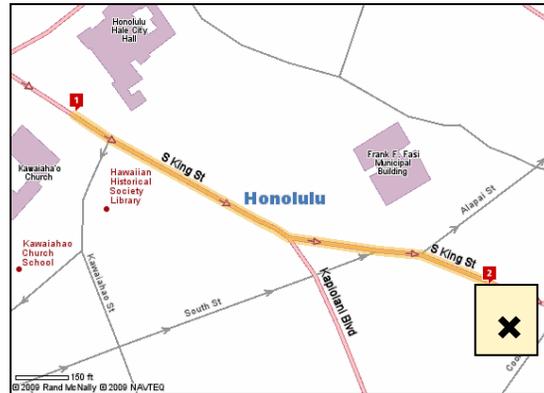
The principal purpose for requesting information is to administer the Real Property Tax Credit for Homeowners, an ordinance of the City & County of Honolulu. The applicant's social security number must be included to provide proper identification to permit processing of the application and to efficiently administer the tax credit program. Furnishing all of the appropriate information requested on the forms and accompanying instructions is required to enable the Director of Budget and Fiscal Services to determine eligibility. Failure to furnish the specified information requested on the forms may result in the denial of the application, delay in the approval of the property tax credit, or other disadvantage to the applicant. Information furnished on the claim for tax credit may be transferred to other governmental agencies as authorized by law. Individuals have the right to review their own records maintained by the Dept. of Budget and Fiscal Services. The official responsible for maintaining the information is the Director of the Dept. of Budget and Fiscal Services, City & County of Honolulu, 530 South King St. Honolulu, HI 96813.

## SEND COMPLETED TAX RELIEF APPLICATION BY SEPTEMBER 30, 2020 TO:

City and County of Honolulu  
Department of Budget and Fiscal Services  
Division of Treasury, Tax Relief Section  
715 South King St. Room 505  
Honolulu, HI 96813

## Or Drop Off Application by September 30, 2020 At:

**TAX RELIEF SECTION**  
Department of Budget and Fiscal Services  
Division of Treasury, Tax Relief Section  
**Standard Financial Building**  
**715 South King St. Room 505**  
**Honolulu, HI 96813**



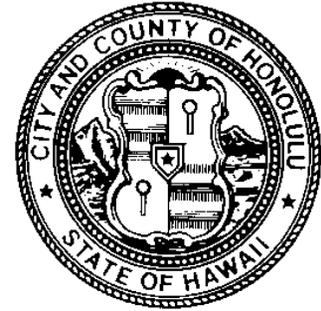
**IF YOU NEED MORE INFORMATION, PLEASE CALL  
THE TAX RELIEF SECTION AT 768-3205.**

**OR VISIT OUR WEBSITE AT:**

**<http://www.honolulu.gov/cms-bfs-menu/site-bfs-sitearticles/6416-treasury-division.html>**

# CITY AND COUNTY OF HONOLULU

DEPARTMENT OF BUDGET AND FISCAL SERVICES  
DIVISION OF TREASURY  
ACCOUNTS RECEIVABLE BRANCH  
TAX RELIEF SECTION



## REAL PROPERTY TAX CREDIT FOR HOMEOWNERS

*Tax Year July 1, 2021 – June 30, 2022*

Refer to the Revised Ordinance of  
the City and County of Honolulu,  
ROH 1990 Section 8-13.

Information subject to change  
without notice.

**(808) 768-3205**  
Email: [bfstreasmailbox@honolulu.gov](mailto:bfstreasmailbox@honolulu.gov)

# Real Property Tax Credit For Homeowners

The City & County of Honolulu offers a real property tax credit to property owners who meet certain eligibility requirements. If you qualify, you are entitled to a tax credit equal to the amount of taxes owed for the 2020 – 2021 tax year that exceed 3% of the titleholders' combined gross income.

## You May Qualify but not Benefit

If the assessed tax for 2020-2021 is less than 3% of total gross income, no tax credit will be applicable. (See Example 2)

## What are the Eligibility Requirements?

Any property owner(s) who applies and meets all the following eligibility requirements will be granted a real property tax credit:

1. You must have a home exemption in effect on the property at the time of application and during the tax year July 1, 2021 – June 30, 2022.
2. Any of the titleholders do not own any other property anywhere.
3. Combined gross income of all titleholders for the 2019 calendar year does not exceed \$60,000. Gross income includes all taxable and non-taxable income for the 2019 calendar year.
4. None of the titleholders have violated ROH Sec. 8-13.5, Penalties, by filing a fraudulent application or attesting to any false statements with the intent to defraud the city or evade the payment of real property taxes or in any manner intentionally deceives or attempts to deceive the city.

## Definition of Income for the Tax Credit Program:

Refer to Section 8.13.1 of the Revised Ordinance of Honolulu to determine your gross income. A copy of this section of the ordinance can be obtained by calling 768-3205, or online at <https://www.honolulu.gov/ocs/roh.html>.

The tax credit will be the difference between your assessed real property tax and 3 percent of your gross income.

Example 1	
<b>Mr. and Mrs. Joe Aloha applied for the Real Property Tax Credit on August 30, 2020. Their combined income for 2019 was \$25,000.</b>	
Total Income for 2019 of all Titleholders	\$ 25,000.00
Multiply total income by 3% (x .03)	\$ 750.00
2020 – 2021 Tax amount for the year	\$ 2,500.00
Less 3% of total income	\$ 750.00
<b>Tax Credit Amount to be applied for Tax Year 2021 – 2022.</b>	<b>\$ 1,750.00</b>
<b>Mr. and Mrs. Aloha met the Real Property Tax Credit qualifications. Their current tax bill is greater than 3% of total income. They have a tax credit of \$1,750 that will be applied to their 2021-2022 taxes.</b>	

Example 2	
<b>Mr. and Mrs. John Mahalo applied for the Real Property Tax Credit on August 15, 2020. Their combined income for 2019 was \$48,000.</b>	
Total Income for 2019 of all Titleholders	\$ 48,000.00
Multiply total income by 3% (x .03)	\$ 1,440.00
2020 – 2021 Tax amount for the year	\$ 1,300.00
<b>Tax Credit Amount to be applied for Tax Year 2021 – 2022.</b>	<b>\$ 0.00</b>
<b>Mr. and Mrs. Mahalo met the Real Property Tax Credit qualifications. Their current tax bill is less than 3% of total income. They qualify but do not benefit for a tax credit. The assessed tax is less than 3% of total income.</b>	

## What is the Application Deadline? September 30, 2020.

Applications must be received at the Division of Treasury by 4:30 p.m. or postmarked by September 30, 2020.

## How do I get a Tax Relief Application?

Due to Covid-19 the application for this year may not be available at the Satellite City Hall. Therefore, you can call the Tax Relief Office at 768-3205 and we will mail you an application.

You can also download the application online at <http://www.honolulu.gov/cms-bfs-menu/site-bfs-sitearticles/6416-treasury-division.html>.

## When will the tax credit be applied to my real property taxes?

If approved, the tax credit will be applied to the July 1, 2021 – June 30, 2022 tax year.

## Important Reminders

-You must apply **ANNUALLY** for this credit.

-No credit shall apply if the real property taxes owed, less any other one-time tax credit, are less than or equal to three percent (3%) of the combined income of ALL titleholders.

-The amount of taxes owed after applying the tax credit will not be less than the **minimum tax a year, outlined in Section 8-11.1 Revised Ordinance of Honolulu 1990.**