CITY AND COUNTY OF HONOLULU
REQUEST FOR QUALIFICATIONS OF PROVIDERS OF PROFESSIONAL SERVICES
(OPERATING FUNDS)

The City and County of Honolulu anticipates the need for professional services for the fiscal year 2006-2007, including but not limited to the following:

FOR THE DEPARTMENT OF BUDGET AND FISCAL SERVICES – Real Property Assessment Division:
SERVICES WHICH MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

1. Real Property Appraisers.
2. Integrated Asset Management Consultants
3. Building Cost Estimators.
4. Website Designers.

Inquiries regarding these projects should be directed to Mr. Robin Freitas at (808) 527-5503.

Submittals should be delivered to the Mr. Robin Freitas, Property Technical Officer, Real Property Division, 842 Bethel Street, 2nd Floor, Honolulu, Hawaii, 96813, in the manner specified under **SUBMITTAL MATERIALS REQUIREMENT**.

FOR THE DEPARTMENT OF CORPORATION COUNSEL:
Under the Hawaii Public Procurement Code, Haw. Rev. Stat. Chapter 103D and the Revised Charter of the City and County of Honolulu, Section 5-204, the Corporation Counsel, City and County of Honolulu, is responsible for securing legal services from private attorneys as needed for City agencies and officials, including City boards and commissions. The Corporation Counsel is authorized to invite licensed private attorneys to submit statements of qualifications and expressions of interest for evaluation by the Corporation Counsel and inclusion on a list of private attorneys qualified to provide legal services as needed by the City.

Whenever circumstances require, the Corporation Counsel will select attorneys from the resulting pre-qualified list to serve as special deputy corporation counsel, special counsel, or legal consultant to City agencies, officers or employees.

In most circumstances, the legal services required will entail representation in civil and criminal actions, primarily in defense of a city agency or official. Following are the areas of law in which the Corporation Counsel anticipates a need to retain qualified private attorneys during the period of July 1, 2006 to June 30, 2007.

Administrative Law
Appellate Practice
Antitrust
Bankruptcy/Receiverships
Business Law, including Contract Law, Contracts Negotiation, & Corporate Law
Civil Rights
Collections
Complex Civil Litigation
Constitutional Law
Employee Benefits
Employment Law
Energy Law
Environmental Law
Estates & Trusts

Federal Legislation
Government Contracts & Procurement
Health Law
Information and Computer Technology
Insurance
Intellectual Property
Labor
Law Enforcement, including Criminal Appeals and Criminal Prosecution
Plaintiff's Qui Tam
Probate Law, including Guardianships, Public Benefits Law, including ADA
Public Financing, including Bond Counsel, Investment Banking, Financing Leases
Real Property, including Financing, Development, Subdivisions, Land Use
Securities Law, including Class Action
Tax
Telecommunications
Tort Law, including Products, Design, or Construction Liability and Professional Malpractice
Transportation Law
Water Law
Workers' Compensation

Licensed attorneys interested in being retained to provide legal services in these areas are invited to submit a Statement of Qualifications and Expression of Interest to the Corporation Counsel. Attorneys will be considered for contract as the need arises. Attorneys from the same firm wishing to be considered must submit separate statements. Attorneys may list up to but no more than a total of **three areas** of practice which may include areas not listed above.

Forms are available for download at http://www.honolulu.gov/cor/stmtqual.pdf or may be requested by telephone (808)523-4627, or facsimile (808)527-5631 (Attention: Administrative Services Officer).

All forms should be post-marked or delivered no later than 4:30 p.m., July 17, 2006 to be eligible for consideration for the entire fiscal year commencing July 1, 2006.

Forms received after July 17, 2006, will be considered a "late submittal" for the balance of the fiscal year as follows:

A Late Submittal received between:	Will be considered for the balance of the fiscal year:
July 17, 2006 and September 8, 2006	October 1, 2006 through June 30, 2007
September 9, 2006 and December 8, 2006	January 1, 2007 through June 30, 2007
December 9, 2006 and March 9, 2007	April 1, 2007 through June 30, 2007

FOR THE DEPARTMENT OF INFORMATION TECHNOLOGY:
SERVICES WHICH MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

1. Oracle, Microsoft SQL and IBM DB2 database design, upgrade planning and implementation, database management, integration and application development.
2. Integrated Financial Information System acquisition, integration, implementation and project management.
3. Internet and e-commerce application design, development.
4. Web Content management services.
5. Integrated Imaging and Document Management software acquisition, integration and implementation.
6. Programming and software development services for mainframe
7. Programming and software development for web-based and/or PC systems. (please specify areas you are qualified for)
8. Geographic Information System (GIS) consultant services.
9. Workflow Management consultant services.

10. Asset Management consultant services.
11. Network Support
12. Infrastructure Support
13. Wireless communication
14. 800 MHz Radio Support and Maintenance
15. Telecommunications: Network Engineering and Support
16. MS Exchange/ Windows 2000 server and desktop operating systems upgrade planning and implementation services.
17. Open source (Linux, J2EE, and related) software engineering and support
18. Help Desk and knowledge based end-user support services.
19. Information Security
20. Disaster Recovery management services.
21. z/OS consultant services
22. pSeries consultant services
23. AIX consultant services
24. VOIP Solutions
25. Access Control, Monitoring and Security Systems
26. Lease administration
27. Telecommunications business development, planning and management
28. Professional IT services not listed above (specify your area of expertise).

Note that services for projects that involve certain types of federal funds are required to be advertised on a project specific basis. Consequently, in the event that this need should arise, a separate notice for services will be published which must be responded to separately, and in the manner specified in the advertisement.

Inquiries regarding this project should be directed to Gordon Bruce at (808) 768-7601 or Stewart Hamasu at (808) 768-7624.

Submittals should be delivered to Mr. Gordon Bruce, Director, Director, Department of Information Technology, City and County of Honolulu, 650 South King Street, 5th Floor, Honolulu, Hawaii, 96813, in the manner specified under **SUBMITTAL MATERIALS REQUIREMENT**.

Electronic Submittals should be e-mailed to (webcsr@honolulu.gov). Additional information may be attached at your discretion. Receipt of the submittal(s) will be confirmed by an e-mail reply back to the sender within two (2) working days.

FOR THE HONOLULU POLICE DEPARTMENT:
SERVICES WHICH MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

1. Professional services and consultation for the Chinatown and Waikiki security camera programs.
2. Professional psychological services for the fitness-for-duty evaluation of incumbent department employees.
3. Professional veterinary services for police canines and horses
4. Professional psychological services and other related services
5. Professional scene reconstruction, speed calculation, and documentation for serious motor vehicle collisions.

Inquiries regarding these projects should be directed to Major Delbert Tatsuyama, Finance Division at (808) 529-3219.

Submittals should be delivered to the Chief of Police, Honolulu Police Department, City and County of Honolulu, 801 South Beretania Street, Honolulu, Hawaii, 96813, in the manner specified under **SUBMITTAL MATERIALS REQUIREMENT**.

FOR THE DEPARTMENT OF THE MEDICAL EXAMINER:
SERVICES WHICH MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

1. Forensic Entomology Services.
   Services to include the examination and collection of insect specimens to determine type and maturity of various insects and to analyze succession patterns to determine time of death. Need for educational training and experience necessary to determine the above.
2. Laboratory Services.
   To provide selected laboratory services needed by the Department of the Medical Examiner to help determine cause and manner of death.
3. Toxicology Services.
   To provide selected toxicology services needed by the Department of the Medical Examiner to help determine cause and manner of death.

Those that are interested and capable of providing the professional services required shall submit a letter of interest together with statements of qualifications, to Dr. Kanthi De Alwis, Chief Medical Examiner, Department of the Medical Examiner, 835 Iwilei Road, Honolulu, Hawaii 96817, in the manner specified under **SUBMITTAL MATERIALS REQUIREMENT**.

Inquiries regarding these projects should be directed to Dr. Kanthi De Alwis, Chief Medical Examiner at (808) 527-6777.

FOR THE DEPARTMENT OF THE ENVIRONMENTAL SERVICES:
SERVICES WHICH MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

1. Computer support services in the following areas: database configuration and integration, application development, and programming support.
2. Financial services in the following areas: enterprise financial planning and asset management, utility rate setting.
3. Professional engineering services in the following disciplines: Sanitary (wastewater facilities and solid waste facilities), Oceanographic, Environmental, Civil, Mechanical, Structural, Electrical, SCADA and automation (PLC expertise), Construction Management and Inspection.
4. Professional laboratory for wastewater, leachate and/or condensate, odor, microbiological, viral, nutrients, water quality, physical chemistry, soil testing, air testing, and water testing.
5. Public education and outreach support to include NPDES public education program services and general education on Environmental Services issues.
6. Energy audits, energy optimization and conservation, energy performance contracting.

Inquiries regarding these projects should be directed to Jack Pobuk at (808) 692-5727.

Submittals should be delivered to Dr. Eric S. Takamura, P.E., Director, Department of Environmental Services, City and County of Honolulu, 1000 Uluohia Street, Suite 308, Kapolei, Hawaii, 96707, in the manner specified under **SUBMITTAL MATERIALS REQUIREMENT.** In addition to the documents required under **SUBMITTAL MATERIALS REQUIREMENT**, the Department of Environmental Services also requires the submission of a completed Modified Standard Form 330. Copies of the from may be downloaded from the City's website at www.honolulu.gov/pur.

FOR THE DEPARTMENT OF PARKS AND RECREATION
SERVICES WHICH MAY INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

1. Turf Maintenance Services.
   On a regular basis, conducts agronomic inspections and prepares maintenance recommendations and reports on the condition of the turf at Waipio Soccer Park and Central Oahu Regional Park.
2. Consultant Services for Hepatitis B inoculations, sick leave abuse, drug testing and alcohol abuse
3. Arborist
4. Archaeologist

Inquiries regarding these projects should be directed to John Reid at (808) 692-5454.

Submittals should be delivered to Mr. Lester K.C. Chang, Department of Parks and Recreation, City and County of Honolulu, 1000 Uluohia Street, Suite 309, Kapolei, Hawaii, 96707, in the manner specified under **SUBMITTAL MATERIALS REQUIREMENT.**

GENERAL INFORMATION

The agencies may decide to combine more than one project or phase, if appropriate. For specific projects involving various professional disciplines, consultants must provide all the services required. Qualifications submitted for only parts of the project will be considered non-responsive to this notice.

Each agency will be preparing a "list of qualified" consultants for each category of professional service to be utilized throughout the fiscal year. Additional notices for professional services may be given if (1) the response to the initial notice is inadequate; (2) the response to the initial notice does not result in adequate representation of available sources; or (3) previously unanticipated needs for professional services arise. Additional notices are posted on the Division of Purchasing website. The website address is www.honolulu.gov/pur/purconsultant.htm.

SUBMITTAL MATERIALS REQUIREMENT

All materials submitted which have not been clearly designated as proprietary, shall become the property of the City and subject to public inspection and may be returned only at the City's discretion.

Unless otherwise stated, firms wishing to submit qualifications shall submit three (3) bound copies of the SUBMITTAL MATERIALS listed below.

1. Letter of interest, including identification of the category or categories of professional services that the provider is qualified for and propose to offer to the City;
2. The name of the firm or person, the principle place of business, and location of all of its offices;
3. The age of the firm and its average number of employees over the past five years;
4. The education, training, and qualifications of key members of the firm;
5. The names and phone numbers of up to five clients who may be contacted, including at least two for whom services were rendered during the preceding year;
6. Any conflict of interest in performing services for the City and County of Honolulu;
7. A listing of all projects under contract with the City and County of Honolulu shall also be submitted to address the capability to perform the work within specified time limitations;
8. Past record of performance on contracts with respect to cost control, quality of work, and ability to meet schedules;
9. Type and description of services the firm is interested in providing; and
10. Any promotional materials or descriptive literature which the firm desires to submit.

DEADLINE. Unless otherwise stated, submit three (3) copies of the SUBMITTAL MATERIALS packet **no later than 4:30 p.m., on August 1, 2006 , with the exception of the Department of Corporation Counsel** to the appropriate agency directors. The deadline for the Department of Corporation Counsel is 4:30 p.m. on July 17, 2006. NO FACSIMILES WILL BE CONSIDERED.

ACCESS OUR INTERNET. This information is available from the City's web site. The address is www.honolulu.gov/pur/ .

MARY PATRICIA WATERHOUSE
Director of Budget and Fiscal Services
By order of MUFI HANNEMANN, MAYOR
City and County of Honolulu

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