

**CITY COUNCIL**  
CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII 96813-3065 / TELEPHONE 547-7000


**ROMY M. CACHOLA**  
COUNCILMEMBER  
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July 13, 2009

**Memorandum**

TO: Councilmember Todd Apo, Chair

CC: Clayton Wong, Fiscal/Administrative Officer

FROM: Councilmember Romy M. Cachola 

SUBJECT: Hawaii State Association of Counties  
Hilton Kauai Beach Resort, Lihue  
June 18 – 19, 2009

I attended the Hawaii State Association of Counties (HSAC) Conference, which was held in Lihue, Hawaii, from June 18 to 19, 2009. HSAC is a non-profit organization consisting of elected officials representing the City & County of Honolulu, and Kauai, Maui and Hawaii Counties. The counties work collectively as a group in introducing legislative packages to the State Legislature.

The two-day annual conference brings together people from the different levels of government and from the private sector. The conference provides county officials with the opportunity network, share their knowledge, and find common ground, as well as the opportunity to hear speakers, discuss legislation, and network with other officials to exchange information on various issues.

I attended the HSAC Executive Committee Meeting, during which we discussed the issues that are of concern to each specific county, our focus during the upcoming NACo Annual Conference, approval of Councilmember Mike Victorino for NACo Steering Committee membership, and consideration of an Executive Director for HSAC.

I also attended HSAC's General Membership Meeting, during which the HSAC Executive Committee presented its activities for 2008-2009. The members also discussed the slate of officers for Fiscal Year 2009-2010, nominees to NACo and WIR Board of Directors.

Outside of the scheduled meetings, I met with business leaders and organizations and discussed ways to weather the economic downturn.

The discussions during and outside of the conference often veered towards the economic concerns of the counties. We shared the ways each county is using its share of the American Recovery and Reinvestment Act and exchanged ideas on how to weather the current economic crisis and how the counties can preserve essential services.

Several of our members plan to attend the Annual Conference of the National Association Counties July 24-28, 2009, in Nashville. We look forward to learning how other counties nationwide are dealing with issues that are of concern today.

City Council  
City and County of Honolulu

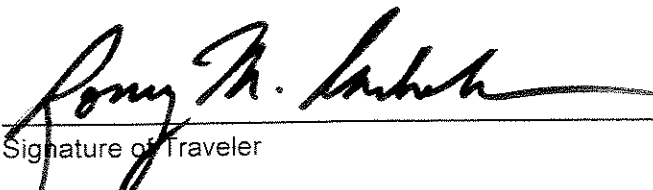
# CLAIM FOR TRAVEL REIMBURSEMENT

Date: July 7, 2009

Traveler: Romy Cachola  
 Event: 2009 HSAC Annual Conference  
 Location: Lihue, Kauai  
 Dates: From June 18, 2009 To June 19, 2009

Description	Amount	Notes:
1. Registration Fee	\$190.00	Registration form & check attached
2. Airfare	\$134.20	DR: 6/17/09 8:20 am RT: 6/19/09 9:10 am
3. Hotel	\$346.01	2
4. Meals	\$50.42	Receipt attached.
5. Ground Transportation		
6. Tips	\$12.00	
7. Other		
Other		
Other		
8. Adjustment		
<b>TOTAL REIMBURSEMENT</b>	<b>\$732.63</b>	

This is to certify that the above data, based upon receipts submitted to Council Administrative Support Services via a CCLTRVL02 form, is accurate. Further, I am claiming reimbursement for expenses associated with a trip in which City business was conducted and personal funds were used to advance payment:

  
 \_\_\_\_\_  
 Signature of Traveler

JUL 14 2009  
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 Date