

CITY COUNCIL
CITY AND COUNTY OF HONOLULU
HONOLULU, HAWAII 96813-3065 / TELEPHONE 547-7000

DONOVAN M. DELA CRUZ
COUNCILMEMBER, DISTRICT 2
CHAIR, COMMITTEE ON PUBLIC HEALTH,
SAFETY AND WELFARE
TELEPHONE: (808) 547-7002
FAX: (808) 527-5737
EMAIL: dmdelacruz@honolulu.gov

June 25, 2007

RECEIVED
/ 2007 JUN 29 A 8:34
CITY COUNCIL
HONOLULU, HAWAII

TO: Councilmembers
FROM: Councilmember Donovan M. Dela Cruz *DMD*
RE: Hawaii State Association of Counties Annual Conference

Attached is a copy of the report of the Hawaii State Association of Counties (HSAC) Annual Conference attended in Makena, Maui, June 7-8, 2007. The report will be filed with the City Clerk.

If you have questions regarding the foregoing, please do not hesitate to call me directly.

Attachment

Copy: City Clerk

Thursday, June 7, 2007

Conference Registration, 8:00 a.m.

HSAC Executive Committee Meeting, 8:30 a.m.

- HSAC President Rapozo called the meeting to order
- Executive Committee approved the April 12, 2007 meeting minutes as well as the Treasurer's reports
- NACo Report
 - defer item until NACo Annual Conference
- WIR Report
 - defer item until NACo Annual Conference
- 2007 HSAC Legislative Package Update
 - SB 1603 relating to beach liability passed this Legislative session
- Amending HSAC's Bylaws and Policy
 - HSAC will cover the expenditure of members who have been selected to serve on a NACo Steering Committee

HSAC General Membership Meeting, 9:00 a.m.

Welcoming and Opening Remarks, 9:30 a.m. – 10:00 a.m.

Welcoming remarks provided by Maui County Councilmember Joseph Pontanilla, HSAC Treasurer, Kauai County Councilmember Mel Rapozo, HSAC President, Maui County Council Chair Riki Hokama, Maui County Mayor Charmaine Tavares, and NACo President Colleen Landkamer

- All treasurer's report, executive committee meeting minutes, reports of the executive committee adopted throughout the year were presented at the general membership meeting
- HSAC General Membership adopted the HSAC budget for FY 08
- HSAC General Membership also approved the HSAC Officers for FY 08
 - President Mel Rapozo
 - Vice President Robert Jacobson
 - Secretary Romy Cachola
 - Treasurer Joseph Pontanilla
- HSAC General Membership also approved the nominees to NACo and WIR Board of Directors
 - NACo Board of Directors
 - Council Chair Riki Hokama
 - Councilmember Shaylene Iseri-Carvalho
 - Councilmember Donovan Dela Cruz

- WIR Board of Directors
 - Councilmember Mel Rapozo
 - Councilmember Robert Jacobson
- HSAC Membership also approved the bylaws and policy amendment for travel expenses of HSAC officers serving on NACo Steering Committees

Program Session – NACo Programs:

- Green Government Initiative – Ms. Colleen Landkamer
 - Ms. Landkamer presented NACo's Green Government Indicatives
 - Highlights of discussion are as follows:
 - NACo is committed to work with local governments and the private sector to encourage green government practices, use green “products”, and implement policies that provide savings to both government and private sectors. For more information, please visit www.naco.org/greencounty
 - Green government is creating healthy, energy efficient buildings, i.e. LEED certified buildings
 - Green government includes renewable and alternative energies, improve recycling, improve water quality and implementing land use policies that encourage conservation of open space
 - NACo's Green Government Initiative will need to do the following:
 - increase education and outreach to counties about all things green
 - promote environmentally preferable purchasing such as paper products made out of recycled materials and energy efficient light bulbs
 - educate those individuals who believe that green techniques and products are too costly or of lesser quality
 - NACo will be coordinated a Green Government Advisory Board which met in March 2007
 - Board will help coordinate training, workshops and exhibits on how counties can become “green”
 - A publication will also be created to highlight best practices, white papers and articles
 - Currently, NACo has the existing programs in place:
 - NACo Energy Star Local Government Challenge
 - Center for Sustainable Communities

- During the Annual Conference in Richmond, Virginia, the following subject matter will be discussed:
 - How Green is Green? Standards and Certifications
 - Renewable Energy Forecast: What will fuel your county?
 - Purchasing and Procurement: Go green, See green, Save green
 - Mobile Workshop:
 - Green Workspace
 - Green Surroundings: Tour the area's award-winning green building
- Prescription Discount Drug Card – Mr. Kirby Bessant
 - Mr. Kirby Bessant presented NACo's prescription discount drug card program
 - NACo partnered with Caremark in 2004 to develop a national prescription drug savings program
 - Program materials are provided to the counties at no cost
 - More than 59,000 participating pharmacies
 - No enrollment and no membership fees
 - More than 700 counties have implemented the program that represents 17% of the US population
 - 20 more counties are expected implement program
 - The following must be coordinated between the county and NACo in order to rollout the program
 - Contact NACo to initiate program
 - Complete contract with NACo
 - Provide county logo to NACo
 - Develop a communications plan
 - Send all marketing materials to NACo for approval prior to production
 - Cards to be bulk shipped to county office
 - All program questions to be directed to NACo
 - Program up and operational in 8 to 10 weeks after paperwork submission
 - Success of program
 - NACo prescription discount card program has saved an average of 20% off retail pharmacy
 - Program has saved participants over \$32 million

- U.S. Communities (Nonprofit Government Purchasing) – Mr. Corey Imhoff
 - Mr. Corey Imhoff presented the Government Purchasing Alliance
 - U.S. Communities organization pooled the purchasing power of various public agencies to help achieve bulk volume discounts on various programs and services
 - This program has allowed government agencies to receive the most favorable pricing. The advisory board guides program direction and selects products in the following categories:
 - Office supplies
 - Electrical and data communications
 - Technology products
 - Office machines and furniture
 - Janitorial supplies
 - Carpeting & Flooring
 - Park & Playground equipment
 - Homeland security
 - Maintenance, repair and operating supplies
 - Public safety
 - Auto parts
 - Roofing

Friday, June 8, 2007

Conference Registration, 8:00 am

Program Session – Innovation in County Government, 8:30 a.m. – 12:00 p.m.

- Advocating for Counties Before the State Legislature – Mr. Dain Kane
- Nationwide Retirement Solutions – Ms. Linda Barber & Rob Bilo
- Automating Government Records – Mr. Ron Cornelison & Mr. Ryan Brad Schoenfeld, AmCad integrated land information system (AiLIS)
 - Presenters provided information regarding their information system AiLIS
 - system would reduce the need for multiple vendors
 - system manages public records such as:
 - land records
 - uniform commercial code
 - judgments
 - wills, estates and probate
 - marriage, birth and death

- AmCAD can assist with digital conversion of government records
 - document index keying services
 - micrographic services
 - paper scanning
 - microfilm scanning
 - redaction scanning
 - vault and long term storage
 - preservation services
- Dealing with Unfunded Liabilities – Ms. Susan Lebo
Dryden Cost Containment Group – Sales & Use Tax, Benefits Cost Containment, Tax Compliance
 - Dryden Cost Containment Group is an Advanced Funding Consulting firm
 - Dryden’s program is designed as an effective risk-management tool to help better predict, manage and fund health insurance, workers compensation and OPEB liabilities
 - The Annual Required Contribution (ARC) is the sum of two components:
 - normal contributions per year or “Pay-As-You-Go”
 - payment to amortize the Unfunded Actuarial Accrued Liability
 - For public agencies that have stable employment and an Advance Fund (money set aside to fund liabilities), the ARC is often 3 times as large as the “Pay-As-You-Go” costs
 - For growing agencies with no Advance Fund, the ARC could be as much as 4 to 10 times larger than the current cash outlay
 - Reasons presented as to why counties need to fund the Advance Fund:
 - lower ultimate cost with providing the same benefits
 - without funding, variations in fixed costs directly affect the cash flow of a county
 - unfunded programs will show up on the books as a larger liabilities than a partial or fully funded program
 - lower unexpected out of pocket cash flow
 - Dryden supports establishing a bankruptcy remote Trust to fund healthcare liabilities
- Alternative for Financing Capital Improvement Projects – Mr. Anthony Williams
 - Primum Public Realty Trust (Primum), Sales Leaseback Transactions, Lease-Leaseback Transactions, 100% Loan-to-Value Financing

- Primum would like to partner with local counties to provide alternative funding sources for capital improvement projects that may go unfounded
 - Goal is to work with counties to add strategic value and to leverage our transactions to improve overall fiscal health
 - Goal is to utilize powerful alternatives to traditional municipal bond financing
- Primum would help counties unlock equity of their real property assets to fund vital projects
- Transactions provide renewable leases and repurchase options allowing cities to retain ownership
- Financing Options:
 - Public bond financing may not be political or financial option to fund vital projects
 - Sale leaseback structure does not replace public debt financings but rather complements it
- Primum's sale leaseback proposal will allow counties to:
 - Jump start large initiatives such as economic development programs and affordable housing
 - Stabilize local taxes
 - Fund pension plans and pay down existing debt
 - Flexibility – program can be used for existing assets or new construction
 - This financing is technically a sale and therefore never has to be repaid
- Financing can be used for:
 - Office buildings
 - Infrastructure assets
 - Parking facilities
 - Upgrading existing assets or addressing deferred maintenance on older buildings
- Examples of projects that have used this type of financing:
 - Chicago Skyway
 - MTA NYV Transit
 - Niagara Falls High School
 - US Patent Office

Conference Concludes – 12:00 p.m.

City and County of Honolulu
STATEMENT OF COMPLETED TRAVEL

• Statement due within 30 days of completing travel.
• Statement not turned in will result in total cash advance to be included as income on W-2.

I certify that I departed from Honolulu on official business on 6/06/07 at 7:05PM and returned to Honolulu on 6/08/07 at 2:49PM, as authorized (see attached Form M-6-69). The following is an accounting of expenditures and funds advanced to traveler (attach required receipts). Travel destination and purpose:

(1) PAYMENTS MADE BY TRAVELER FOR ALLOWABLE EXPENSES:

(a) Lodging, Meals and Tips:

From 6/06/07 to 6/08/07
2 days @ \$ 80 per day = \$ 160.00

The conference, etc., started: Date 6/06/07 Time 6:30PM

The conference, etc., ended: Date 6/08/07 Time 12noon

(b) Excess Lodging Costs: 2 days @ \$ 117.13 per day = \$ 234.26

Actual lodging cost per day \$ 167.13

Less lodging allowance per day (50.00)

Excess lodging per day \$ 117.13

(c) Limousine, Taxi, Bus:

DATE	DESTINATION	AMOUNT
_____	_____	\$ _____
_____	_____	_____
_____	_____	_____
		\$ -0-

(d) Other allowable expenses:

DATE	NATURE OF EXPENSE	AMOUNT
<u>6/08/07</u>	<u>HIA parking</u>	\$ <u>20.00</u>
_____	_____	_____
_____	_____	_____
		\$ <u>20.00</u>

TOTAL ALLOWABLE EXPENSES. (a) + (b) + (c) + (d) \$ 414.26

(2) CASH ADVANCED TO TRAVELER (0.00)

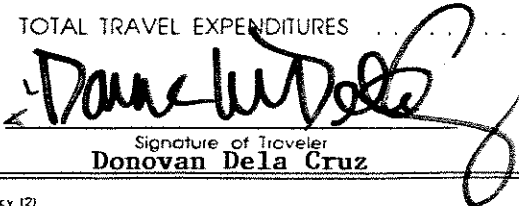
REIMBURSEMENT DUE TRAVELER \$ 414.26

AMOUNT DUE CITY FROM TRAVELER - if cash advances exceed expenses (\$ _____)

SUMMARY OF TOTAL TRAVEL EXPENDITURES

Total Allowable Expenses (as shown above)	\$ <u>414.26</u>
Air Transportation Cost (not included above) (p-card) ..	<u>104.80</u>
Registration Fee, etc. (not included above) (vou# .CCL132)	<u>175.00</u>
TOTAL TRAVEL EXPENDITURES	\$ <u>694.06</u>

Prepared by:


Signature of Traveler
Donovan Dela Cruz

APPROVED:


Department Head